

LAKELAND CITY COMMISSION

Regular Session September 15, 2025

The City Commission met in Regular Session in the City Commission Chambers. Mayor Pro Tem Mike Musick and Commissioners Chad McLeod, Bill Read, Stephanie Madden, Sara Roberts McCarley, and Guy LaLonde were present. Mayor Bill Mutz was absent. City Manager Shawn Sherrouse, City Attorney Palmer Davis, Finance Director Mike Brossart, and City Clerk Kelly Koos were present.

CALL TO ORDER - 9:00 A.M.

CITY CLERK GIVES OATH OF OFFICE - Youth Council Members

PRESENTATIONS

Lakeland Vision: Our Community Vision in Action ~ Mid-Point Assessment (Laura Rodriguez, Executive Director, Pat Steed, Vice-Chair, and Amy Wiggins, Chair-Elect)

Amy Wiggins, Leadership Lakeland Alumni-Class19, recognized today as Kevin Cook's last Commission meeting. Mr. Cook served 24 years as Leadership Lakeland-City of Lakeland Day chair. Leadership Lakeland wished him well in his retirement.

Process Improvement Award (David Tate, Fiber Operations Technician)
Neil Cleveland nominated David Tate for the Process Improvement Award.

PROCLAMATIONS

National Recovery Month

Westminster Council's 70th Anniversary

REQUESTS TO APPEAR FROM THE GENERAL PUBLIC - None

APPROVAL OF CONSENT AGENDA

All items listed with an asterisk (*) are considered routine by the City Commission and will be enacted by one motion following an opportunity for public comment. There will be no separate discussion of these items unless a City Commissioner or Citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. For items listed with an asterisk (*) under the Community Redevelopment Agency portion of the agenda, the City Commission shall be deemed to be acting in its capacity as the Community Redevelopment Agency of the City of Lakeland when approving the consent agenda.

Motion: Commissioner Sara Roberts McCarley moved to approve the Consent Agenda. Commissioner Stephanie Madden seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously, 6-0.

APPROVAL OF MINUTES (with any amendments)

*City Commission Minutes 8/29/25-9/2/25

*Utility Committee Minutes 8/29/25

Action: The Commission approved these minutes as part of the Consent Agenda.

REPORTS AND RELATED ITEMS

City Attorney/City Manager Performance Review Committee

Commissioner Chad McLeod presented this report to the Commission.

Motion: Commissioner Guy LaLonde moved to approve the report. Commissioner Stephanie Madden seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously.

EQUALIZATION HEARINGS - None

PUBLIC HEARINGS

Ordinances (Second Reading)

Ordinance 6109; Proposed 25-029; Amending Chapter 98, Article IV "School Zone Speed Safety Enforcement" of the City Code to Update the Designated School Zone Locations for Speed Detection Systems (1st Rdg. 09-02-25)

AN ORDINANCE OF THE CITY OF LAKELAND, FLORIDA, AMENDING CHAPTER 98 "TRAFFIC AND VEHICLES", ARTICLE IV, ENTITLED "SCHOOL ZONE SPEED SAFETY ENFORCEMENT" OF THE CITY CODE; UPDATING THE DESIGNATED SCHOOL ZONE LOCATIONS FOR SPEED DETECTION SYSTEMS ON SPECIFIED ROADWAYS WITHIN THE JURISDICTION OF THE

CITY OF LAKELAND MAINTAINED AS SCHOOL ZONES THAT CONSTITUTE A HEIGHTENED SAFETY RISK; MAKING FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Sara Roberts McCarley moved to approve the ordinance. Commissioner Chad McLeod seconded.

Assistant Chief Hans Lehman gave a brief presentation. They have revised locations on school zone cameras and RLC locations.

Palmer Davis clarified the Police considered these locations to be a heightened safety risk.

The Commission discussed:

- This helps with making our city more walkable and bikeable. This was a means of protecting our children.
- There will be a 30-day window to warn drivers before citations go live.
- Red Light Camera violations have increased with growth in the area.
- There are several studies going on about Memorial Blvd. There are a high number of fatal and injury crashes. There are two separate projects coming up. It is being worked on by State, Regional and local officials.

Action: Upon roll call vote Commissioners Guy LaLonde, Sara Roberts McCarley, Stephanie Madden, Bill Read, Chad McLeod, and Mayor Pro Tem Mike Musick voted aye. Ayes-six. Nays-zero. The motion carried unanimously.

Ordinance 6110; Proposed 25-030; Amending Chapter 98, Article III "Red Light Infractions" of the City Code Authorizing Additional Placement, Installation and Operation of Traffic Infraction Detection Systems at Specified Intersections (1st Rdg. 09-02-25)

AN ORDINANCE OF THE CITY OF LAKELAND, FLORIDA, AMENDING CHAPTER 98 "TRAFFIC AND VEHICLES", ARTICLE III, ENTITLED "RED LIGHT INFRACTIONS" OF THE CITY CODE; AUTHORIZING THE ADDITIONAL PLACEMENT, INSTALLATION AND OPERATION OF TRAFFIC INFRACTION DETECTION SYSTEMS FOR ENFORCEMENT OF RED LIGHT VIOLATIONS IN SPECIFIED INTERSECTIONS WITHIN THE JURISDICTION OF THE CITY OF LAKELAND THAT CONSTITUTE A HEIGHTENED SAFETY RISK WARRANTING ADDITIONAL ENFORCEMENT MEASURES; MAKING FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Palmer Davis read title.

Motion: Commissioner Bill Read moved to approve the ordinance. Commissioner Stephanie Madden seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Chad McLeod, Bill Read, Stephanie Madden, Sara Roberts McCarley, Guy LaLonde, and Mayor Pro Tem Mike Musick voted aye. Ayes – six. Nays – zero. The motion carried unanimously.

Ordinance 6111; Proposed 25-031; Approving a Conditional Use to Allow a Bar on Property Located at 125 S. Kentucky Avenue

AN ORDINANCE RELATING TO ZONING; MAKING FINDINGS; APPROVING A CONDITIONAL USE TO ALLOW A BAR ON PROPERTY LOCATED AT 125 S. KENTUCKY AVENUE; REPEALING ORDINANCE 5807; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Bill Read moved to approve the ordinance. Commissioner Chad McLeod seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Guy LaLonde, Sara Roberts McCarley, Stephanie Madden, Bill Read, Chad McLeod, and Mayor Pro Tem Mike Musick voted aye. Ayes-six. Nays-zero. The motion carried unanimously.

Resolutions

Resolution 6017; Proposed 25-056; Establishing Various Cemetery Fees for FY 2026

A RESOLUTION RELATING TO CEMETERY FEES; ADOPTING A SCHEDULE OF FEES FOR THE SALE OF INTERMENT RIGHTS TO CEMETERY SPACES AND FOR VARIOUS OTHER SERVICES; REPEALING RESOLUTION 5926 AND OTHER RESOLUTIONS IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Chad McLeod moved to approve the resolution. Commissioner Sara Roberts McCarley seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Chad McLeod, Bill Read, Stephanie Madden, Sara Roberts McCarley, Guy LaLonde, and Mayor Pro Tem Mike Musick voted aye. Ayes – six. Nays – zero. The motion carried unanimously.

Resolution 6018; Proposed 25-057; Establishing Fees, Charges and Rental Rates for Parks, Recreation and Cultural Arts Facilities and Programs for FY 2026

A RESOLUTION RELATING TO PARKS, RECREATION AND CULTURAL ARTS; ESTABLISHING FEES, CHARGES AND DEPOSITS FOR FACILITY RENTALS, PROGRAMS AND SERVICES; REPEALING RESOLUTION 5927 AND ALL OTHER RESOLUTIONS IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Bill Read moved to approve the resolution. Commissioner Stephanie Madden seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Chad McLeod, Bill Read, Stephanie Madden, Sara Roberts McCarley, Guy LaLonde, and Mayor Pro Tem Mike Musick voted aye. Ayes – six. Nays – zero. The motion carried unanimously.

Miscellaneous

Annual Red Light Camera (RLC) Program Report for July 1, 2024 through June 30, 2025

This was summary report on the use of “traffic infraction detectors” (red light cameras) at red light intersections located within the jurisdictional limits of the City of Lakeland for the period of July 1, 2024 through June 30, 2025. Florida Statute §316.0083, the Mark Wandall Traffic Safety Program, requires, in relevant part, that counties or cities that operate red light cameras annually report the results of all red-light cameras within that agency’s jurisdiction to its governing body at a regular or special called meeting, with the ability of the public to comment on the report.

Pursuant to Florida Statute §316.0083, the summary report must contain specified information relating to the number of violations issued, contested, upheld, dismissed, and paid, as well as the number of Uniform Traffic Citations issued. The statute also

requires the report to specify how the funds collected by the City were distributed and in what amounts.

The summary report prepared by the Lakeland Police Department complies with the statutory requirements set forth in Florida Statute §316.0083, which will be submitted to the Florida Department of Highway Safety and Motor Vehicles on or before October 1, 2025.

Sgt Chad Mumbauer presented this report, a copy of which is on file in the agenda packet.

The Commission discussed:

- What happens when a RLC violation is not paid. The State puts a hold on their license renewal.
- Violators can request additional time to pay. The City permits the additional time, it is not required by the State. Lakeland is one of the few cities that allow the additional time to pay.
- Since the program started, the City has added an additional 18,000 residents.

Motion: Commissioner Sara Roberts McCarley moved to accept the report. Commissioner Guy LaLonde seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously, 6-0.

Recess/Convene: The Commission recessed Regular Session and convened as the Community Redevelopment Agency.

COMMUNITY REDEVELOPMENT AGENCY

Purchase Agreement for 834 N. Tennessee Avenue

This was a Purchase Agreement between the Lakeland Community Redevelopment Agency (CRA) and GSN Tampa LLC for the purchase of a vacant parcel located at 834 N. Tennessee Avenue between Plum Street and East Parker Street and located within the Midtown CRA District.

The CRA continues to assemble properties in the Mass Market area in furtherance of the Midtown Redevelopment Plan. The Mass Market Area Plan visualizes the area with infill redevelopment, enhanced streetscapes and pedestrian connectivity. Capitalizing on opportunities to acquire additional parcels will boost the Mass Market Plan and provide the CRA leverage with respect to proposed redevelopment prospects.

Under the Agreement, the CRA would purchase the subject property for a purchase price of \$130,000. This price is consistent with an opinion of value prepared for the CRA which values the property as part of a larger accumulation of parcels for redevelopment. The CRA will provide a deposit of \$5,000 and have a 120-day due diligence period to assess the suitability of the property. The CRA may terminate the Agreement in its sole discretion at any time prior to the expiration of the due diligence period and receive a full refund of its deposit. Closing will occur within thirty (30) days of the expiration of the due diligence period, or approximately January 19, 2026, provided the CRA does not exercise its right to terminate.

The proposed purchase was considered by the CRA Advisory Board at its September 4, 2025 meeting and received a majority recommendation of approval. Staff recommended that the City Commission, acting as the Lakeland Community Redevelopment Agency, approve the purchase of 834 N. Tennessee Avenue in accordance with the above-described terms and conditions and authorize the appropriate CRA officials to execute all documents necessary to finalize the transaction.

Palmer Davis presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Bill Read seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously, 6-0.

Approval of Purchase Order to STAG Industries for FY 26 Routine Landscape Maintenance Services at Lakeland CRA Properties

The Lakeland CRA has received a proposal from STAG Industries LLC for FY26 routine landscape and irrigation maintenance at CRA-owned properties in the Midtown CRA District. The CRA is responsible for ensuring that all of its properties are adequately maintained so that they contribute positively to the ongoing revitalization of the Midtown District. Routine services will include mowing, weeding, maintenance of landscaped areas, irrigation management, removal of loose trash or debris, tree and shrub trimming, and herbicide application.

On September 25, 2023, the City's Purchasing Division issued Invitation to Bid No. 2023-ITB-155 to secure a qualified vendor for these services. On February 19, 2024, the City Commission authorized an Agreement with STAG Industries for a three (3) year term. The first year (FY 2025) cost was \$76,550 for all CRA-leased properties in the Mass Market area, which encompassed 5.8 acres leased to commercial tenants (10 properties). STAG Industries has consistently exceeded staff expectations in both quality and responsiveness. Since the initial contract was awarded, the CRA has

acquired additional properties, now totaling 15.48 acres and 66 properties. This expanded footprint requires additional landscape services, as well as enhanced tree maintenance and, in some cases, tree removal.

The total not-to-exceed cost of this one-year extension is \$130,540 and will be funded from the Midtown and Dixieland CRA FY 2026 funds (the scope of services includes property recently acquired by the CRA at the intersection of Belmar Street and S. Florida Avenue within the Dixieland CRA District). This item was considered by the CRA Advisory Board at its September 4, 2025 meeting and received a unanimous recommendation of approval.

Staff recommends that the City Commission, acting as the Lakeland Community Redevelopment Agency, approve and authorize the appropriate CRA officials to execute and issue a purchase order to STAG Industries LLC in a not-to-exceed amount of \$130,540 for FY 2026.

Palmer Davis presented this item to the Commission.

Motion: Commissioner Guy LaLonde moved to approve the recommendation. Commissioner Sara Roberts McCarley seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously, 6-0.

CITY MANAGER

Grant Agreement with the Florida Department of Environmental Protection for the Lake Bonnet In-Lake Nutrient Encapsulation Technology (I-NET) Project, Approval to Negotiate a Contract with Blue Cycle Technologies, LLC, and an Appropriation and Increase in Revenues in the Stormwater Utility Fund

The City of Lakeland has been awarded \$2,200,000 in grant funding from the Florida Department of Environmental Protection (FDEP) for Lake Bonnet under the Innovative Technology Grant Program. The grant will fund innovative technology that can help mitigate harmful algal blooms by removing nutrients from Lake Bonnet sediment.

Blue Cycle Technologies, LLC (Blue Cycle) has developed a process for sediment dredging called In-Lake Nutrient Encapsulation Technology (I-NET). This technology utilizes a specialized dredge to remove clean sand from the lake bottom and leaves behind sediment that contains legacy nutrients. Binding materials are then utilized to encapsulate the legacy nutrients preventing their future release. This technology reduces the volume and areal extent of dredging, sediment handling costs and

environmental disturbance, providing a sustainable and cost-effective approach to mitigate legacy nutrient loading and improve lake health.

The estimated cost of the project is \$2,200,000. FDEP agrees to reimburse the City for this entire amount upon completion of the project. City staff seeks Commission approval to negotiate a contract with Blue Cycle in an amount not to exceed this cost. Blue Cycle is the only company that can provide specialized equipment and technology to meet project requirements since they developed the I-NET technology. The City's Purchasing Division has approved Blue Cycle as a sole source provider. The project timeline begins upon execution of the agreement with an anticipated April 2027 completion date.

Staff recommended that the City Commission authorize the appropriate City officials to execute the Grant Agreement with FDEP for the Lake Bonnet In-Lake Nutrient Encapsulation Technology Project, approve staff to negotiate a contract with Blue Cycle, and authorize an appropriation and increase in revenues in the Stormwater Utility Fund in the amount of \$2,200,000.

Shawn Sherrouse presented this item to the Commission. The Public Works department will give an annual presentation soon on these projects.

Motion: Commissioner Bill Read moved to approve the recommendation. Commissioner Stephanie Madden seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There was no discussion from the audience.

The Commission discussed:

- What area the equipment would set up. There would not really be public viewing opportunities.
- The Public Works Department would give an annual presentation soon.
- The vendor will dredge in a selected area. The size has not yet been determined but it will be an area with heavy sediment.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously, 6-0.

Grant Agreement with the Florida Department of Environmental Protection for the East Bay Street Stormwater Improvement Project and an Appropriation and Increase in Revenues in the Stormwater Utility Fund

The City of Lakeland has been awarded \$550,000 in grant funding from the Florida Department of Environmental Protection (FDEP) under their State Water Quality Assistance Grant (SWAG) Program for the East Bay Street Stormwater Improvement Project. SWAG is a state-funded grant that specifically supports capital improvement projects focused on treating surface waters that are not meeting water quality standards.

The stormwater facilities on East Bay Street discharge to Lake Parker, a nutrient impaired surface water body with an FDEP approved Nutrient Reduction Plan.

The East Bay Street Stormwater Improvement Project will retrofit an existing dry detention stormwater pond on the south side of East Bay Street. The retrofit will consist of the removal of the underdrain system and installation of Biosorption Activated Media (BAM) under the pond bottom. This media will serve as a downflow filter, removing dissolved nutrients before they discharge to Lake Parker. It is more efficient than the underdrain system reducing nutrient concentrations by 45%. Additional benefits include improved drainage on East Bay Street, reduced localized street flooding and better surface water quality.

The total project cost will be \$715,000. FDEP agrees to reimburse the City for the cost of construction estimated to be \$550,000, and there is a local match of \$165,000 for engineering and oversight services. Funding is available in the Lake Parker Water Quality Treatment line item in the FY 2025 Stormwater Utility Fund CIP Budget. The project timeline begins upon execution of the agreement with an anticipated June 2027 completion date.

Staff recommended that the City Commission authorize the appropriate City officials to execute the Grant Agreement with the FDEP for the East Bay Street Stormwater Improvement Project and authorize an appropriation and increase in revenues in the amount of \$550,000 in the Stormwater Utility Fund.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Bill Read moved to approve the recommendation. Commissioner Sara Roberts McCarley seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously, 6-0.

Recommendation re: Change Order No. 2 to Purchase Order No. 299011 with Lakeland Automall for Body Repairs

Each year, the City's Fleet Management Division spends approximately \$250,000-\$350,000 with Lakeland Automall for materials, parts, supplies and labor to repair the City fleet's various crash repairs. In September 2024, Purchase Order No. 299011 was issued to Lakeland Automall in the amount of \$220,000 and revised to \$270,000 for costs noted above. This amount has been spent, and to meet operational needs through the remainder of the fiscal year, a Change Order is required authorizing the City's Fleet Management Division to spend an additional \$65,000.

Funding for this work is provided in the Fiscal Year 2025 Fleet Management Budget. All services pursuant to this Change Order will be performed in accordance with the terms and conditions set forth in City of Lakeland 2023-ITB-133 with Lakeland Automall.

Staff recommends the City Commission authorize the appropriate City officials to execute Change Order No. 2 to Purchase Order No. 299011 with Lakeland Automall in the amount of \$65,000.

Action: The Commission approved this item as part of the Consent Agenda.

Purchase Order to Daktronics, Inc. for the Replacement of the RP Funding Center Electronic Message Center Sign

The RP Funding Center's electronic message center sign, located at the corner of Sikes Boulevard and Lime Street, is a key component of the facility's marketing strategy. Installed in 2004, the sign was damaged during Hurricane Milton and is beyond repair due to unavailability of parts and discontinuance of manufacturer support.

The City received a proposal from Daktronics, Inc. ("Daktronics") under OMNIA Partners Public Sector Contract #R220601 for the sign's replacement. OMNIA Partners Public Sector is a cooperative purchasing agency that enables governmental entities to purchase equipment, products and services at volume pricing discounts. This project's scope includes:

- Replacement of existing monochrome boards with four full-color messaging boards
- Cellular modems for remote control and content management
- Lifetime cellular data plan
- Spare parts package
- Ten-year subscription to the Venus control suite for content delivery
- Installation within the existing structure
- Freight and delivery
- Staff training on system use and content management
- One-year on-site repair labor and five-year parts warranty
- Final testing

On June 26, 2025, the City received insurance settlement funds in the amount of \$182,802 for this purpose.

Staff recommends the City Commission authorize the issuance of a Purchase Order to Daktronics in the amount of \$177,737.00 for the replacement of the RP Funding Center electronic message center sign and authorize the appropriate City officials to execute the appropriate documents.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Sara Roberts McCarley moved to approve the recommendation. Commissioner Chad McLeod seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Shawn Sherrouse offered a few comments about the RPFC 50th Anniversary Celebration. Director Cindy Collins and staff did an amazing job. Shawn Sherrouse will report back on the profitability of the concert.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously.

Agreement with Life Scan Wellness Centers for Annual Firefighter Physicals

The collective bargaining agreement between the City and Local 4173, International Association of Firefighters (IAFF), provides for annual firefighter physicals. Life Extension Clinics, Inc., doing business as Life Scan Wellness Centers ("Life Scan"), has performed these physicals since February 2021 and continues to provide them at a cost and scope unmatched by other vendors.

Firefighter physicals are an important component of the City's occupational health evaluation program assisting in early detection and prevention of occupational diseases. NFPA 1582: Standard on Comprehensive Occupational Medical Program for Fire Departments provides guidelines for firefighter physicals.

Life Scan uses an integrated medical approach to firefighter exams that combines an annual physical with lifesaving, early detection testing for major diseases such as heart disease, stroke, cancer, diabetes and aneurysms before they reach a catastrophic level. Life Scan provides on-site, same day examinations at a City location, which reduces the time an employee is out of service while receiving the evaluation. Each exam has the added benefit of an ultrasound imaging assessment of the internal organs and cardiovascular system. This assists with early detection to reduce workers' compensation costs and health care costs before they reach a catastrophic level.

Staff recommends the City Commission authorize the appropriate City officials to execute the agreement with Life Extension Clinics, Inc., doing business as Life Scan Wellness Centers, for Annual Firefighter Physicals, beginning October 1, 2025, through September 30, 2028, at an annual cost of \$113,022, for the first year with a 5 percent increase thereafter beginning October 1, 2027.

Shawn Sherrouse presented this item to the Commission. This will be entering into a new contract.

Motion: Commissioner Bill Read moved to approve the recommendation. Commissioner Sara Roberts McCarley seconded.

Mayor Pro Tem Mike Musick asked the Commission and audience for comments. There were no comments.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously.

Renewal of Insurance for Property and Boiler Machinery, Excess Workers' Compensation, Inland Marine/Electronic Data Processing & Inland Marine Contractor's Equipment, Crime, Surety Bond for City Treasurer, Excess Liability Coverage, and Cyber Liability

The City is finalizing the annual renewal process for the above referenced insurance policies for Fiscal Year 2026 with the assistance of its current Broker of Record, Arthur J. Gallagher Risk Management Services. The quotations for noted coverages are as follows for the period from October 1, 2025, through September 30, 2026:

Property and Boiler Machinery - Coverage for City property and boiler machinery (covers losses caused by the sudden and accidental breakdown of equipment) separated into two programs.

- Municipal program with Florida Municipal Insurance Trust (FMIT)
 - Total insured value: \$662,632,657
 - 10.5 percent rate decrease
 - Premium decrease of \$164,386 (9 percent)
- Utility program
 - Total insured value: \$1,282,172,468
 - 9 percent premium decrease

The current utility renewal premium is presented as “not to exceed” while A.J. Gallagher continues to negotiate with underwriters to improve pricing and drive the lowest possible premiums. These negotiations may result in changes to carrier participation and percentages.

Excess Workers' Compensation - The city self-insures its Workers' Compensation program with a retention limit of \$350,000. The incumbent carrier, FMIT, has offered a renewal with a 3.5 percent rate increase due to Senate Bill 362 (2024) which increased reimbursement rates for medical services and witness fees within the workers' compensation system. The combination of the 3.5 percent rate increase and 13.6 percent payroll increase results in a premium increase of \$92,710. FMIT is offering the FY 2026 renewal for an annual premium of \$619,469.

Inland Marine/Electronic Data Processing. - Hartford Insurance Company remains the carrier for this coverage as they were the most competitive respondent. They provide coverage for leased or owned golf carts, mowers, electronic data processing equipment and a wheel loader. For this year's renewal, the total premium in FY 2026 is \$71,637, a decrease of \$4,753 compared to FY 2025. The overall premium decreased by 6 percent.

Inland Marine Contractors Equipment - Markel American Insurance Company, the most competitive respondent, was selected to provide the physical damage coverage for various equipment, ranging from excavators, street sweepers, and vacuum trucks. For this year's renewal, the total premium was reduced by 34 percent due to a reduction in total insured values. The total premium in FY 2026 is \$42,196, a decrease of \$21,543 (33.8 percent) compared to FY 2025.

Crime/Surety Bond for City Treasurer - FMIT has offered the same coverage on this renewal. The annual premium for this coverage is included within the property insurance premium.

Excess Liability - The City is self-insured for Auto, General, Law Enforcement, Public Officials and Employment Practices Liability. The current policy has a \$5,000,000 per occurrence limit for each type of coverage and a \$500,000 self-insured retention (SIR) for a total premium of \$495,960. This is a \$548 or .01 percent decrease in premium over 2025. Munich remains the most competitive standalone carrier for this line of coverage.

Cyber Liability - Arch Insurance Company is providing a renewal quote for this coverage, which is inclusive of network security and privacy liability, data breach fraud, and internet media liability. Arch was able to offer a renewal quote this year continuing our coverage limit of \$1,000,000, while reducing the policy self-insured retention from \$250,000 to \$100,000. The FY 2026 premium for this renewal program is \$50,000; a \$15,000 decrease as compared to FY 2025. We are anticipating a competing quote from AIG which may provide improved terms and pricing, and as such reserve the option of binding coverage with either Arch or AIG if more advantageous to the City.

Brokerage Service Fee - Arthur J. Gallagher's annual brokerage service fee is \$125,000 for FY 2026, renewed by RFP in June of 2022. This service fee includes all lines of coverage currently handled by Gallagher and excludes all commissions.

Staff recommends the City Commission approve renewing the Utility Property/Boiler Machinery quota share coverage, which utilizes AIG, Munich Re, Swiss Re, AEGIS, Chubb, Allianz, and Lloyd's of London; and the Municipal Property, Excess Workers' Compensation, Crime Policy, and Surety Bond for the City Treasurer through the Florida Municipal Insurance Trust; the Inland Marine/Electronic Data Processing coverage through Hartford; Contractors Equipment through Markel; Cyber Policy through Arch or AIG; Excess Liability through Munich Re; as most advantageous to the City, all of which have an October 1, 2025, effective date.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Stephanie Madden seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously, 6-0.

CITY ATTORNEY

Ordinances (First Reading) – None

Miscellaneous

Lease Agreement with 30 West, LLC

This proposed Lease Agreement with 30 West, LLC was for approximately 3,892 square feet of office and 13,148 square feet of hangar space located on the south side of the Airport at 3131 Flightline Drive. 30 West, LLC, is an independent flight training provider seeking to lease a portion of the space currently occupied by International Aero Academy, Ltd. (IAA) as part of its acquisition of IAA's flight school operations at the Airport. IAA's lease with the City will expire on October 31, 2025.

The Lease Agreement is for an initial term of five (5) years, effective November 1, 2025, subject to City Commission approval. The Lease also contains three (3) additional three (3) year renewal options upon mutual written agreement of the parties. The Lease, however, is contingent upon 30 West, LLC acquiring IAA's flight school operations business on or before October 31, 2025. If the acquisition does not occur, then the Lease will be null and void and neither party will have any further obligation under the Lease.

The monthly base rent for the first year of the Lease is \$11,310.80 (\$17.51 per square foot for office and \$5.14 per square foot for hangar annually), which is consistent with the other similarly situated flight school in the same location at the Airport. The monthly base rent includes utilities, but does not include any applicable taxes, which 30 West, LLC will pay in addition to the base rent. Base rent for the remaining Lease term will be subject to a 2.5% annual increase at the expiration of each one (1) year term, including any renewals exercised by the parties. 30 West, LLC will also complete repairs to the second floor of the building at its sole cost and expense, which includes drywall repairs, painting, as well as repairs to flooring and bathrooms within sixty (60) days of the effective date of the Lease.

Staff recommended that the City Commission approve the terms of the Lease Agreement with 30 West, LLC and authorize the appropriate City officials to finalize and execute all corresponding documents consistent with the above-specified terms.

Deputy City Attorney Ramona Sirianni presented this item to the Commission.

Motion: Commissioner Bill Read moved to approve the recommendation. Commissioner Chad McLeod seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Adam Lunn explained this is the same building KingSky is in and 30 West will pay the same rate.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously, 6-0.

***License Agreement with Frontier Florida LLC for Parking Lot Located at 120 E. Lime St.**

This renewal of a Parking License Agreement with Frontier Florida LLC (Frontier) was for the surface parking lot located at 120 E. Lime Street. The License Agreement is for fifty (50) regular parking spaces and seven (7) ADA spaces. The initial term of the Agreement is for one (1) year, with three (3) one-year renewal terms that may be exercised at the option of the City. The City will pay Frontier a fee of \$27,000 for the initial one-year term of the Agreement, payable in monthly installments of \$2,250.00. The license fee will increase by three (3) percent at the commencement of each renewal term. The City will be responsible for all maintenance necessary to maintain the parking lot in good condition and repair.

The City's parking rates for this lot are currently \$90.00 a month and will increase to \$100.00 a month on October 1, 2025. A total of 38 spaces are currently leased on a month-to-month basis. Funding for this License Agreement is available in the City's Parking Operating Fund.

Staff recommended that the City Commission approve the License Agreement with Frontier Florida LLC and authorize the appropriate City officials to execute the Agreement on behalf of the City.

Action: The Commission approved this item as part of the Consent Agenda.

FINANCE DIRECTOR – None

UTILITY

Ordinances - None

Resolutions

Resolution 6019; Proposed 25-058; Establishing the Environmental Compliance Cost Charge (Rate Schedule BA-3) for FY 2025-26

A RESOLUTION RELATING TO THE ELECTRIC UTILITY; ESTABLISHING THE ENVIRONMENTAL COMPLIANCE COST CHARGE FOR ALL CUSTOMER

CLASSES FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2025;
REPEALING RESOLUTION 5944; MAKING FINDINGS; PROVIDING AN
EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Sara Roberts McCarley moved to approve the resolution. Commissioner Chad McLeod seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Guy LaLonde, Sara Roberts McCarley, Stephanie Madden, Bill Read, Chad McLeod, and Mayor Pro Tem Mike Musick voted aye. Ayes-six. Nays-zero. The motion carried unanimously.

Miscellaneous

Agreement with Accumetrics, Inc. for MGT2 Brushless Field Ground Detection System

This proposed Agreement with Accumetrics, Inc. was for the purchase of a brushless field ground detection system for MGT2. The existing field ground detector, which is over 25 years old, needs replacement due to outdated technology which is no longer supported. In addition, the original manufacturer Electric Machinery, is no longer in business. Continuous monitoring of the rotor field for ground faults is essential since a grounded rotor could result in catastrophic failure of the Unit. Such a catastrophic failure could result in rewind costs more than \$3 million dollars that may cause a four (4) month outage of MGT2. Moreover, monitoring is an important risk mitigation measure recognized by the City's insurer to maintain MGT2.

Accordingly, this project seeks to replace MGT2's non-functional ground detection system, originally manufactured in the late 1980s, with modern technology that will continuously monitor, alarm, and protect the MGT2 brushless field excitation system. The MGT2 rotor is unique within Lakeland Electric's fleet due to its brushless design, requiring specialized wireless sensors mounted directly on the 40,000 lb. rotor spinning at 3600 RPM. Very few systems can provide continuous, in-service monitoring of brushless fields.

On August 1, 2025, the City issued Request for Proposal 2025-RFP-055 (RFP) seeking a turnkey solution from a vendor that could provide all engineering, design, major materials, sensors, detectors, electronic hardware, as well as startup/commissioning services, that includes an extended five (5) year warranty and annual on-site preventive maintenance. Accumetrics, Inc. was the only vendor that responded to the City's RFP. However, after careful evaluation by Lakeland Electric staff, the selection committee determined that Accumetrics, Inc.'s proposal met or exceeded all of Lakeland Electric's

baseline requirements in terms of technology, services, references, and overall qualifications.

All services performed by Accumetrics, Inc. will be provided pursuant to the City's RFP, Accumetrics, Inc.'s Proposal dated August 22, 2025, and the corresponding negotiated terms/conditions set forth in Accumetrics, Inc.'s Proposal. The total cost of the brushless field ground detection system, including the extended five (5) year warranty and related annual on-site maintenance services for five (5) years is \$165,000. An amount of \$60,000 was carried over from Lakeland Electric's FY25 budget, with the remaining project cost allocated in Lakeland Electric's FY26 budget.

Staff recommended that the City Commission approve this Agreement with Accumetrics, Inc. for the purchase of a brushless field ground detection system for MGT2 and authorize the appropriate City officials to execute all corresponding documents.

Ramona Sirianni presented this item to the Commission.

Motion: Commissioner Sara Roberts McCarley moved to approve the recommendation. Commissioner Chad McLeod seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously, 6-0.

Task Authorization with Teamworknet, Inc. for Larsen Unit 8 Redesign and Upgrade of Startup Switchgear Phase 2

This proposed Task Authorization with TEAMWORKnet, Inc. was for the redesign and upgrade of Larsen Unit 8's North Medium Voltage Switchgear, which represents the second phase of a three (3) phase project. The North Medium Voltage switchgear ("switchgear") for Larsen Unit 8's Steam Turbine is over 50 years old and in need of replacement. Due to unavailable parts, maintenance has become an issue. Failure of the switchgear would result in 40MW of generation going offline for several months, rendering Unit 8 unavailable and out of service.

Accordingly, the services pursuant to this Task Authorization represent the second phase of a three (3) phase project that entails a comprehensive effort to engineer, refurbish, install, and commission six (6) switchgear cubicles salvaged from decommissioned Unit 3's medium voltage distribution system. Phase I services provided by TEAMWORKnet, Inc. determined that six (6) switchgear cubicles were more than adequate for the overall upgrade. The intent is to convert Unit 3's breakers from 4,160V to 2,400V service. The first phase of the project, which was approved by the City Commission on August 18, 2025, included the research, design, and planning components of the project.

This Task Authorization for the second phase of the project will utilize TEAMWORKnet, Inc.'s senior switchgear technicians to refurbish and upgrade the 5kV 1200A GE Powervac switchgear to be used as the new U8 Startup service. Services will also include inspecting and testing six (6) GE Powervac 1200A Breakers, disassembly of switchgear sections, delivery to the Larsen Power Plant for installation, as well as providing test reports and a summary of work performed upon completion.

The repurposing and salvaging of Unit 3's 4,160V switchgear for Unit 8 represents a major cost savings of \$400,000 and will extend the useful life of the switchgear for another fifteen (15) years. Utilizing the old switchgear will also reduce the material manufacturing lead time from one (1) year to three (3) months following the completion of engineering design. Refurbishment of this switchgear for the 2,400V application is an industry standard process, and the old Unit 3 switchgear can be readily converted for Unit 8's operation.

Upon approval by the City Commission, TEAMWORKnet, Inc. will begin services for Phase 2 of the project. The entire project is anticipated to be completed by May 2026. All services pursuant to this Task Authorization will be performed in accordance with the terms and conditions contained in the City's Continuing Contract for Electrical Engineering Services with TEAMWORKnet, Inc. approved by the City Commission on October 1, 2022, and TEAMWORKnet, Inc.'s proposal dated September 3, 2025. All reimbursable expenses shall be paid in accordance with the City's Consultant Expense Reimbursement Policy. The total not-to-exceed estimated cost of the services for Phase 2 of the project is \$492,040.00, which includes \$250,000.00 in Lakeland Electric's FY2025 budget, with the remaining amount of \$242,040.00 in Lakeland Electric's FY2026 budget.

Staff recommended that the City Commission approve this Task Authorization with TEAMWORKnet, Inc. for Phase 2 of the redesign and upgrade of Larsen Unit 8's startup switchgear and authorize the appropriate City officials to execute all corresponding documents related to the Task Authorization.

Ramona Sirianni presented this item to the Commission.

Motion: Commissioner Sara Roberts McCarley moved to approve the recommendation. Commissioner Bill Read seconded.

Mayor Pro Tem Mike Musick asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Mike Musick called for the vote and the motion carried unanimously, 6-0.

AUDIENCE - None

MAYOR AND MEMBERS OF THE CITY COMMISSION

Commissioner Guy LaLonde will miss the budget hearing this Thursday. It is his son's rehearsal dinner.

Commissioner Sara Roberts McCarley:

- The Marshal Tucker Band event was exciting.
- She was excited about Youth Council. There were two Randy Roberts Congressional Classroom students participating. Students can apply for Community Classroom through next Friday at Randy Roberts Foundation .org.
- Tomorrow is the Ridge League of Cities dinner here in Lakeland.
- The next TPO meeting is October 9th in Bartow. Lakeland has 6 seats on the TPO. Our attendance is important so she encouraged her colleagues to attend.

Commissioner Stephanie Madden:

- Thanked Commissioner Chad McLeod for chairing the City Attorney City Manager Review Committee.
- Celebrity Chefs for Academy Prep - She and Commissioner Guy LaLonde participated. Polk County Clerk of Court Stacy Butterfield won the event.
- The RP Funding Center Open House - She toured the new fire truck for the Airport.
- PAL - She had significant conversations with Joe Parker about PAL's fundraising efforts. The Career Academy Construction Camp has been very successful. She challenged the Commission to send the PAL fund raiser video out to their friends and colleagues. Shawn Sherrouse will send the video to the Commission.

Commissioner Bill Read expressed good wishes for Charlie Kirk's family.

Commissioner Chad McLeod:

- Thanked Commissioner Stephanie Madden for her work with the Youth Council.
- Mentioned email from Sara Kozul thanking the City for their support of a runners journey across Lakeland. She thanked the City for the safety of their streets.

Commissioner Mike Musick announced the Mayor will be here for the budget meeting on Thursday.

CALL FOR ADJOURNMENT – 11:41 a.m.

DRAFT

LAKELAND CITY COMMISSION

Final Budget Hearing September 18, 2025

The Lakeland City Commission met for the Final Budget Hearing in the City Commission Chambers. Mayor Bill Mutz and Commissioners Chad McLeod, Stephanie Madden, Sara Roberts McCarley, and Mike Musick were present. City Commissioners Bill Read, and Guy LaLonde were absent. City Manager Shawn Sherrouse, City Attorney Palmer Davis, Finance Director Mike Brossart, and City Clerk Kelly Koos were present.

CALL TO ORDER - 6:00 P.M.

PRESENTATIONS

City Manager Shawn Sherrouse and Finance Director Mike Brossart presented the budget. A copy of the presentation is on file in the Agenda Packet.

PUBLIC HEARINGS

Ordinances (Second Reading)

Ordinance 6112; Proposed 25-032; Ad Valorem Millage Rate for 2025-2026 Fiscal Year

AN ORDINANCE RELATING TO AD VALOREM TAXATION; ESTABLISHING THE MILLAGE RATE FOR THE CITY OF LAKELAND, FLORIDA, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026; PROVIDING FOR THE LEVY OF AD VALOREM TAXES; FINDING THE MILLAGE RATE IS 4.10% GREATER THAN THE ROLLED BACK RATE; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read title.

Motion: Commissioner Chad McLeod moved to approve the ordinance. Commissioner Stephanie Madden seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Mike Musick, Sara Roberts McCarley, Stephanie Madden, Chad McLeod, and Mayor Bill Mutz voted aye. Ayes-five. Nays-zero. The motion carried unanimously.

Ordinance 6113; Proposed 25-033; Appropriations; Budget for 2025-2026 Fiscal Year

DRAFT

AN ORDINANCE RELATING TO APPROPRIATIONS; PROVIDING FOR THE APPROPRIATION OF MONIES FOR THE CITY OF LAKE LAND, FLORIDA, FOR VARIOUS PURPOSES FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Mike Musick moved to approve the ordinance. Commissioner Chad McLeod seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Chad McLeod, Stephanie Madden, Sara Roberts McCarley, Mike Musick, and Mayor Bill Mutz voted aye. Ayes – five. Nays – zero. The motion carried unanimously.

City Commission Set Compensation – No Action

MAYOR AND MEMBERS OF THE CITY COMMISSION

Commissioner Stephanie Madden appreciated the professional and excellent budget cycle this year. This was because of the City Manager listening to the Commission during one on ones. She appreciated the tremendous efforts of the City team, Shawn Sherrouse and Mike Brossart.

AUDIENCE

Allison Reeves sang the praises of the beautiful library and asked about the library's budget. What appeared to be a decrease was the completion of capital projects. Director Bob Donahay announced upcoming improvements to the Jackson Branch Library.

CALL FOR ADJOURNMENT 6:32 p.m.