LAKELAND CITY COMMISSION

Regular Session
February 3, 2025

The Lakeland City Commission met in Regular Session in the City Commission Chambers. Mayor Bill Mutz and Commissioners Chad McLeod, Stephanie Madden, Sara Roberts McCarley, Mike Musick, and Guy LaLonde were present. Commissioner Bill Read was absent. City Manager Shawn Sherrouse, City Attorney Palmer Davis, Finance Director Mike Brossart, and Deputy City Clerk Heather Bradman were present.

CALL TO ORDER - 9:00 A.M.

PRESENTATIONS

Parks, Recreation & Cultural Arts - MLK Parade Winners (John Williams, Recreation Supervisor)

Beautification Awards (Bill Koen)
- Residential: Fielding Dickey Properties LLC - 2805 Buckingham Avenue
- Commercial: Home Suites By Hilton - 3610 Hopewell Avenue

PROCLAMATIONS - None

REQUESTS TO APPEAR FROM THE GENERAL PUBLIC - None

APPROVAL OF CONSENT AGENDA

All items listed with an asterisk (*) are considered routine by the City Commission and will be enacted by one motion following an opportunity for public comment. There will be no separate discussion of these items unless a City Commissioner or Citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. For items listed with an asterisk (*) under the Community Redevelopment Agency portion of the agenda, the City Commission shall be deemed to be acting in its capacity as the Community Redevelopment Agency of the City of Lakeland when approving the consent agenda.

Motion: Commissioner Stephanie Madden moved to approve the Consent Agenda. Commissioner Sara Roberts McCarley seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

APPROVAL OF MINUTES (with any amendments)

* City Commission Minutes – 1/17/25 through 1/21/25

Action: The Commission approved these minutes as part of the Consent Agenda.

REPORTS AND RELATED ITEMS

Municipal Boards & Committees 01/31/25

Commissioner Guy LaLonde presented this report to the Commission. The Commission reviewed the new appointments to the various committees.

Motion: Commissioner Stephanie Madden moved to approve the report. Commissioner Sara Roberts McCarley seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

EQUALIZATION HEARINGS

Recess/Convene: The Commission recessed the Regular Session and convened as the Equalization Board.

Palmer Davis explained that the City Charter requires that prior to recording a lien against private property, the City Commission convene as the Equalization Board and grant those property owners the opportunity to object to the recording of the lien or ask any questions they might have. If someone present received a notice to appear before the City Commission regarding a lot cleaning/clearing or demolition assessment, this is the time to address the Commission.

Motion: Commissioner Mike Musick moved to approve the assessments. Commissioner Stephanie Madden seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Adjourn/Reconvene: The Equalization Board adjourned, and the City Commission reconvened in Regular Session.

PUBLIC HEARINGS

Ordinances (Second Reading) - None

Resolutions

Resolution 5965; Proposed 25-004; Lots Cleaning and Clearing

> A RESOLUTION RELATING TO ASSESSMENTS; DETERMINING THE NECESSITY FOR HAVING CLEANED AND CLEARED CERTAIN PROPERTIES WITHIN THE CITY OF LAKELAND; PROVIDING FOR THE ASSESSMENT OF LIENS AGAINST SUCH PROPERTY FOR EXPENSES INCURRED IN THE CLEANING AND CLEARING THEREOF; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Chad McLeod moved to approve the resolution. Commissioner Stephanie Madden seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Resolution 5966; Proposed 25-005; Authorizing Approval of a Memorandum of Understanding with FDOT for Financial Project No. 444627-3 for the State Road 37 (South Florida Avenue) Road Reconstruction Project from Ariana Street to Lime Street

> A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKELAND, FLORIDA RELATING TO TRANSPORTATION; AUTHORIZING EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE SOUTH FLORIDA AVENUE ROAD RECONSTRUCTION PROJECT FROM ARIANA STREET TO LIME STREET; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Palmer Davis Read the title.

Motion: Commissioner Sara Roberts McCarley moved to approve the resolution. Commissioner Chad McLeod seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Guy LaLonde, Mike Musick, Sara Roberts McCarley, Stephanie Madden, Chad McLeod, and Mayor Bill Mutz voted aye. Ayes-six. Nays-zero. The motion carried unanimously.

Resolution 5967; Proposed 25-006; Updating the City's Affordable Housing Land Bank Inventory List

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKELAND, FLORIDA RELATING TO AFFORDABLE HOUSING; MAKING FINDINGS; UPDATING THE CITY'S AFFORDABLE HOUSING LAND BANK INVENTORY LIST; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Palmer Davis Read the title.

Motion: Commissioner Mike Musick moved to approve the resolution. Commissioner Stephanie Madden seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Chad McLeod, Stephanie Madden, Sara Roberts McCarley, Mike Musick, Guy LaLonde, and Mayor Bill Mutz voted aye. Ayes-six. Nays-zero. The motion carried unanimously.

Resolution 5968; Proposed 25-007; Vacating Existing Public Utility Easements Located North of Interstate 4 and East of Mt. Olive Road for the Development of a New Subdivision

A RESOLUTION RELATING TO PUBLIC UTILITY EASEMENTS; MAKING FINDINGS; VACATING EXISTING PUBLIC UTILITY EASEMENTS ON PROPERTY LOCATED NORTH OF INTERSTATE 4 AND EAST OF MT. OLIVE ROAD FOR THE DEVELOPMENT OF A NEW SUBDIVISION; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Palmer Davis Read the title.

Motion: Commissioner Mike Musick moved to approve the resolution. Commissioner Stephanie Madden seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Guy LaLonde, Mike Musick, Sara Roberts McCarley, Stephanie Madden, Chad McLeod, and Mayor Bill Mutz voted aye. Ayes-six. Nays-zero. The motion carried unanimously.

COMMUNITY REDEVELOPMENT AGENCY - None

CITY MANAGER

Approval of Drone Replacement Program Financial Assistance Agreement with FDLE, a 3-year Agreement with Axon/Skydio for Drones and Purchase of a BRINC Drone to Restart the Police Department Drone Program

Lakeland Police Department (LPD) is requesting approval to restart the Drone Program through Axon/Skydio by signing a three (3) year agreement. Skydio Drones is the sole drone provider that is compliant with Florida statutes that is aligned with Axon and will integrate with our current Axon platform and evidence.com. Additionally, a single BRINC drone is requested to be purchased that is designed for SWAT and Tactical Operations and is Florida compliant. Restarting the program will enhance operational effectiveness and be a force multiplier through aerial observation on calls such as searching in a perimeter for a suspect or missing person. It will also enable us to explore future usage of Drones as First Response (DFR) technologies.

The drone program has been “grounded” since 2022 due to statutory mandates. Citing cyber security concerns, the State of Florida statutorily restricted the use of drones manufactured by “foreign countries of concern” and mandated that by January 1, 2023, all governmental agencies discontinue the use of drones not produced by an approved manufacturer in accordance with Rule 60GG-2.0075. This left the agency with a total of five operational drones that were no longer usable due to the mandate as they were manufactured in China.

During the 2023 Legislative Session, the FDLE appropriated approximately $25 million in nonrecurring funds to implement the Drone Replacement Grant Program under Section 30 of Senate Bill 2502 (2023). This bill amends Section 934.50(7), Florida Statutes and creates the Drone Replacement Grant program guidelines. Funds are awarded to reimburse law enforcement agencies who relinquish noncompliant drones to FDLE that will be provided to the Florida Center for Cybersecurity at the University of South Florida (USF) to analyze if the drones present cybersecurity concerns.

Funding from the Florida Department of Law Enforcement (FDLE) Program offers $25,000 to replace each drone for a total of $125,000. This will cover the costs of five new drones. Additional insurance, pilot software and use of evidence.com is approximately $12,000 each year and will be absorbed through the department’s asset forfeiture funds.

Staff recommended the City Commission approve the Drone Replacement Program Financial Assistance Agreement with FDLE, a 3-Year Agreement with Axon/Skydio for the purchase of four state compliant drones and the purchase of one additional state compliant drone from BRINC for a total of $162,095.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Mike Musick moved to approve the recommendation. Commissioner Chad McLeod seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed:

- Advocating more grants for departments that use drones. The City Manager's Office will speak with staff on opportunities to replace drones and understand the varying efforts at the department level.
- Drones were very useful for students in the ACE program at the Airport. Those students are considering drone piloting as a career path.
- What are scenarios where drones would be beneficial? Three years ago, there was a submerged car in Lake Beulah that was not visible from the shoreline. They launched a drone to get the vehicle's exact location for divers. They also use drones to search for missing persons. The drones have thermal capabilities to detect those who run into tree lines.
- Communities in Texas use drone technology as a force multiplier. Drone use can hold staffing levels and maintain a safe environment for personnel.
- The current launch point is assigned to an officer's vehicle. In the future, there could be different launch points.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Approval of Purchase Order to MUSCO Lighting for Sports Field Lighting Renovation at Fletcher Park on Lake Bonny and Funding Appropriation

The existing sports field lights on the Fletcher Park Baseball Fields #1, #2 and the Softball Field have reached the end of their usable life. The City's Purchasing Division has approved Parks to piggyback onto the Clay County Bid#23/24-074. A proposal based on the bid pricing was received from MUSCO Lighting to replace the existing fixtures with LED for a total cost of $630,150.

This project is a true partnership utilizing funds from the Polk County School Board (PCSB), the U.S. Department of Energy (DOE) Energy Efficiency and Conservation Block Grant (EECBG) Program, and the City of Lakeland.

Funding for the project is available as follows:

FUNDING SOURCE	AMOUNT
City of Lakeland Public Improvement Fund	$377,760
US Dept of Energy ECBG Grant	$172,390
Polk County School Board Donation	$ 80,000

Staff recommended the City Commission approve and authorize a purchase order to MUSCO Lighting for $630,150 for the Sports Field Lighting Renovation Project.

Staff also recommended the City Commission authorize an appropriation and increase in estimated revenues of $252,390 for both the PCSB donation and DOE grant in the Public Improvement Fund.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Stephanie Madden moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

Mayor Mutz stated if there was a way to replace the bulbs less expensively, it would have been done. These bulbs are not replaceable, and the fixtures must be redone. This moves us into LED lighting which is ultimately more efficient in the long run.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Approval of Shortlist for RFQ No. 2024-RFQ-342 - Construction Manager at Risk for the New Player Development Academy at Joker Marchant Stadium

On November 27, 2024, the City's Purchasing Department, in accordance with the Consultant's Competitive Negotiation Act (CCNA), issued Request for Qualification (RFQ) #2024-RFQ-342, requesting qualifications from qualified firms to provide Construction Manager at Risk Services for the New Player Development Academy at Joker Marchant Stadium. A total of eight (8) firms responded to the City's RFQ.

A Selection Committee comprised of representatives of the Detroit Tigers, WJ Architects, Olympia Development, City of Lakeland - Finance Department, Parks, Recreation and Cultural Arts Department, and Public Works' Department Facilities Maintenance Division, evaluated the firms. Subsequently after review and grading, the committee voted to shortlist the top five (5) firms for further interviews and presentations; however, one (1) of the firms withdrew from the interview process. Interviews were performed on Thursday January 23, 2025, and graded by the Selection Committee.

After review and grading of the various areas of expertise offered by the different firms, the Selection Committee recommends that the City begins contract negotiations with the firms, as ranked below, upon City Commission Approval.

1. Rodda Construction, Inc. from Lakeland, FL
2. Creative Contractors Inc. from Lakeland, FL
3. Manhattan Construction Company LLC from Tampa, FL
4. Turner Construction Company from Tampa, FL
5. Scorpio (withdrew) from Maitland, FL

Staff recommended the City Commission approve the shortlist and ranking and authorize staff to proceed with the next phase of the selection process, which includes negotiating a contract with the top-ranked firm and obtaining necessary contract approvals.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Mike Musick moved to approve the recommendation. Commissioner Stephanie Madden seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Approval of Shortlist for RFQ No. 2024-RFQ-298 - Construction Manager at Risk Services for New City Fire Station

Fire Station 8 is a three-bay fire rescue station planned for construction at the corner of Sleepy Hill Road and Mall Hill Drive in north Lakeland. This facility will house an Advanced Life Support (ALS) fire engine, a quick response ALS emergency medical vehicle, and an incident supervisor, demonstrating the City's commitment to delivering exceptional public safety services.

On September 3, 2024, the City's Purchasing Department, in compliance with the Consultant's Competitive Negotiation Act (CCNA), issued a Request for Qualifications (RFQ) soliciting proposals from qualified firms for construction manager-at-risk services for this project. Seven firms responded to the RFQ.

A five-member Selection Committee, including representatives from the City Manager's Office, and the Community and Economic Development, Finance, Fire, and Public Works departments, evaluated the firms based on the following criteria:

- Submission of Required Documentation
- Firm Qualifications and Experience
- Methodology and Approach
- Financial Capability
- Litigation and Claims History

The Selection Committee initially met in the City's Purchasing Bid Room on November 14, 2024, to review and score the RFQ submissions. Based on this evaluation, the Selection Committee shortlisted three firms to participate in further interviews and presentations. Interviews were held on December 10, 2024, and the final scoring completed.

The Selection Committee recommends the City Commission approve negotiations with shortlisted firms in the following ranked order:

1. Rodda Construction, Inc. from Lakeland, FL
2. Scorpio from Maitland, FL
3. Henkelman Construction, Inc. from Lakeland, FL

Rodda Construction, Inc. was selected as the top-ranked firm. On December 12, 2024, the Purchasing Division issued a Notification of Intent to Award. No bid protests were filed.

Staff recommended the City Commission approve the shortlist and ranking and authorize Staff to proceed with the next phase of the selection process, which includes negotiating a contract with the top-ranked firm and obtaining necessary contract approvals.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Sara Roberts McCarley seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

Commissioner Guy LaLonde asked for comments from Assistant Fire Chief Matt Brown. Assistant Chief Brown said this new fire station is needed to reduce response times and enable greater service. This was a citizen pushed initiative.

Commissioner LaLonde was impressed with how City staff made this come to fruition.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

City Manager Verbal Report:

Rev. Dr. Martin Luther King, Jr. Parade – The parade was very well attended. They had more participant entrants than the Lakeland Christmas Parade. The tremendous growth of this parade is directly related to Parks, Recreation, and Cultural Arts leadership.

Commissioner Stephanie Madden gave a shout out to the Communications team's effort to live stream the parade. Mayor Bill Mutz personally enjoyed watching the affirmation for Commissioner Guy LaLonde as they were going through the parade.

CITY ATTORNEY

Ordinances (First Reading) - None

Miscellaneous

Contract for Architectural and Engineering Services with CPZ Architect, Inc. for Fire Station 8

On May 23, 2024, the City's Purchasing Division, in compliance with the Consultant's Competitive Negotiation Act (CCNA), issued a Request for Qualifications (2024-RFQ-257) from qualified firms to provide architectural and professional engineering services for the design and construction administration of a new fire station (Fire Station 8).

The new Fire Station 8 will be located on 2.29 acres at the corner of Mall Hill Drive and Sleepy Hill Road. The station will be designed to support an emergency response team handling over 5,000 incidents annually, with a projected staff of 9 to 12 personnel.

A total of three (3) firms submitted responses to the RFQ, all of which were subsequently interviewed. A Selection Committee evaluated the proposals and, following a thorough review and scoring process, CPZ Architects, Inc. emerged as the top-ranked firm, and contract negotiations commenced.

The scope of services provided by CPZ Architects includes schematic design, design development, preparation of construction documents, site planning, building permitting, bidding, and construction administration. Compensation for these services is based on CPZ's proposal dated January 23, 2025, for the total amount of $681,425.00.

Staff recommended that the City Commission approve the Agreement with CPZ Architects, Inc. for Architectural and Professional Engineering Services for Fire Station 8 and authorize the appropriate City officials to execute all corresponding documents on behalf of the City of Lakeland.

Assistant City Attorney Alex Landback presented this item to the Commission. This was related to the previous item was related to City Manager's item regarding the construction manager at Risk Services for the new City fire station.

Motion: Commissioner Sara Roberts McCarley moved to approve the recommendation. Commissioner Chad McLeod seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed:

- This firm had more experience with fire departments, and this helped to boost their scores.
- The station runs around 7,000 – 8,000 calls a year. The new station will provide great relief for Station 3.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Agreement with Advanced Roofing, Inc. for Roof Replacement at the Lakeland Electric Building

This is a proposed agreement with Advanced Roofing, Inc., for a roof replacement project at the Lakeland Electric Administration Building. The Lakeland Electric roof is in need of replacement due to constant leaking in the building caused by the age of the roof. On March 28, 2024, the City of Lakeland issued an invitation to bid (2024-ITB-225) for this roof replacement project.

The project includes all labor, materials, equipment, supervision, and administration required to complete the work in accordance with the project construction documents. The scope encompasses the removal and disposal of the existing roof system, including flashings and sheet metal, down to the lightweight insulating concrete deck. A mechanically attached base sheet will be installed, followed by a two-ply modified bitumen roof membrane, along with flashings and accessories, to create a durable, watertight roof system with a 20-year warranty. The project covers all four roof sections, totaling 11,590 square feet. Additionally, a new firefighter smoke control panel will be installed to enhance safety measures.

On October 31, 2024, the City's Purchasing Division received the following four (4) bids:

ROOFING COMPANY	LOCATION	BID AMOUNT
Advanced Roofing, Inc.	Ft. Lauderdale, FL	$ 710,796.00
RF Lusa Roofing & Sheetmetal Inc.	Lakeland, FL	$ 972,480.00
Springer-Peterson Roofing & Sheetmetal Inc.	Eaton Park, FL	$ 1,060,000.00
Atlas Apex Roofing, LLC.	Oakland Park, FL	$ 1,162,000.00

Together with the City's engineering consultant, REI Engineers Inc., City staff evaluated the Bids and selected Advanced Roofing, Inc. as the lowest responsive responsible bidder qualified to perform the roofing services in accordance with the City's ITB and Specifications. A Notice of Intent to Award was issued by City Purchasing on December 27, 2024.

The term of the Agreement will be effective February 3, 2025, subject to City Commission approval, and continue through September 3, 2025. All work will be performed in accordance with the City's ITB and corresponding Bid Specifications. Funding is provided in the 2025 CIP Lakeland Electric Budget.

Staff recommended that the City Commission approve the Agreement with Advanced Roofing Inc. for the roof replacement project at the Lakeland Electric Administration Building and authorize the appropriate City officials to execute all corresponding documents on behalf of the City of Lakeland.

Alex Landback presented this item to the Commission.

Motion: Commissioner Mike Musick moved to approve the recommendation. Commissioner Sara Roberts McCarley seconded.

Mayor Bill Mutz asked for discussion. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Professional Services Agreement with Patel, Greene & Associates, LLC for Roadway Engineering and Design Services for the State Road 37 (South Florida Avenue) Road Reconstruction Project from Ariana Street to Lime Street

This is a Professional Services Agreement with Patel, Greene & Associates, LLC for the design of the State Road 37 (South Florida Avenue) road reconstruction project from Ariana Street to Lime Street.

The State Road 37 road reconstruction project will include the removal of traffic separators on S. Florida Avenue and the establishment of a three-lane typical roadway section with 11-foot-wide travel lanes, an 11-foot-wide two-way left turn lane, type F curb and gutter, and 11.5-foot-wide sidewalks along both sides of the roadway. The project will also replace the existing signal systems, replace the existing drainage infrastructure, upgrade corridor lighting, address several ADA issues, and introduce hardscaping/landscaping features into the corridor.

The City has agreed to fund and manage the design phase for this Florida Department of Transportation (FDOT) project to reduce total project costs and expedite the construction of the improvements. A Memorandum of Understanding (MOU) which identifies obligations related to project delivery and funding is being presented to the City Commission for consideration concurrently with this professional services agreement for design.

The City's Purchasing Division advertised Request for Qualifications 2024-RFQ-277 in August 2024. The City Commission approved the ranking of firms and authorized City staff to begin negotiating a professional services agreement with Patel Green & Associates at its September 16, 2024, meeting. Public Works has successfully negotiated a not-to-exceed design fee of $1,542,405.44 for the roadway work. However, the City of Lakeland Water Utilities Department requested additional design services needed to replace water mains and services located within the project limits. These additional design services will increase the cost of design by $308,315.62, for a total proposed not-to-exceed fee of $1,850,721.06.

Funding for the design of the roadway improvements is included within the Downtown and Dixieland Community Redevelopment Agency Trust Funds' current year budget. The City's Water Utilities Department has allocated $308,315.62 for the additional design work associated with replacement of water mains and services within the project limits.

Staff recommended that the City Commission approve the Professional Services Agreement with Patel, Greene & Associates in the not-to-exceed amount of $1,850,721.06 for the design of the State Road 37 road reconstruction project and authorize the appropriate City officials to execute the Agreement.

Palmer Davis presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

The Commissioner discussed:

- This extensive design is meant to advance timing and complete work early. The concept plans are available to view on the City's website.
- Identification of utilities will be part of the design work. They will first try to design with minimal impacts and then work with requisite relocation efforts.
- The Water Utilities Department is taking this opportunity to replace the signals and drainage system. Other utility owners may follow suit.
- This will be a 2-year design window. The timeline is dictated by the ROW acquisition process and the utility integration process. Both are lengthy.
- Currently, DOT's tentative work program has funds identified in 2030. They want to get this advanced to 2027. The 2027 date works well because the Lakeland Hills Boulevard project should be complete by then. Also, DOT has a major project on Memorial Boulevard in 2030.
- When the design survey for South Florida Avenue was complete, it was immediately sent out to all utilities to report back where their facilities are located. From there, they develop a conflict matrix and conduct a subsurface utility exploration to ensure minimize impacts during construction.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

FINANCE DIRECTOR - None

UTILITY

Ordinances - NONE

Resolutions - NONE

Miscellaneous

* **Task Authorization with IEM Energy Consultants, LLC for McIntosh Unit 5 Spring Outage Engineering Support Services**

This is a proposed Task Authorization with IEM Energy Consultants, LLC (IEM) to provide consulting engineering support services for Unit 5's scheduled Spring outage. The scope of IEM's engineering services will include providing sufficient coverage to oversee the outage and witness major activities, particularly on the night shift, as well as aid in the collection and review of technical documentation to provide technical recommendations to Lakeland Electric staff. As such, pursuant to this Task Authorization, IEM will:

- Participate in daily/turnover meetings with Lakeland Electric staff
- Identify potential resource conflicts
- Review major work completed by Siemens, the original equipment manufacturer of Unit 5
- Report any concerns related to safety, quality or documentation
- Participate in inspection findings discussions, as well as engineering discussions with Lakeland Electric staff and third parties if needed
- Monitor Plant contractors to ensure compliance with safety requirements, quality and industry practices
- Witness major activities, including, but not limited to, opening/closing of equipment, rotor alignment and critical lifts

Upon approval by the City Commission, IEM will commence work during the Unit 5's Spring outage scheduled from February 22, 2025, through May 5, 2025. All services pursuant to this Task Authorization will be performed in accordance with the terms and conditions contained in the City's Continuing Contract for Engineering Consulting Services for Power Plant Turbine & Generators dated December 18, 2023, and IEM's proposal dated January 22, 2025. All reimbursable expenses shall be paid in accordance with the City's Consultant Expense Reimbursement Policy. The total estimated not-to-exceed cost of the work is $183,705.00, which is included in Lakeland Electric's FY2025 budget.

Staff recommended that the City Commission approve this Task Authorization with IEM for McIntosh Unit 5 Spring outage engineering support services and authorize the appropriate City officials to execute all corresponding documents related to this Task Authorization.

Palmer Davis presented this item to the City Commission.

Action: The Commission approved this task authorization as part of the Consent Agenda.

Agreement with RMS Energy Co, LLC for McIntosh Unit 5 Isolated Phase Bus Testing, Evaluation and Repair Services

This is a proposed Agreement with RMS Energy Co, LLC (RMS) to provide isolated phase bus (IPB) testing, evaluation and repair services for McIntosh Unit 5's combustion and steam turbine. The IPB systems connect the steam turbine and combustion turbine generators to their respective step-up transformers. Calvert Company, the manufacturer of the isolated phased bus systems, recommends preventative maintenance inspections and repairs be performed every two (2) years. While maintenance has been performed over the years, the last full inspection on these systems occurred in 2017. Accordingly, a full inspection by a qualified contractor is required to ensure that the internal components are in operable condition in order to prevent an IPB failure that could damage the associated generators and/or step-up transformers, resulting in an extended forced outage.

On December 6, 2024, the City's Purchasing Department issued Request for Proposal 2024-RFP-347 (RFP) seeking qualified vendors to provide IPB testing, evaluation and repair services for McIntosh Unit 5. The City received responses from the five (5) vendors listed below.

VENDOR	LOCATION	BID AMOUNT
Powell Electrical Systems, Inc.	Houston, TX	$171,290.00
RMS Energy Co, LLC	Little Falls, MN	$354,399.00
Electrical Engineering Enterprises, Inc.	Tampa, FL	$372,927.00
Electrical Builders Industries, LLC	St. Cloud, MN	$375,602.00
Rev 1 Engineered Electric Services	Mulberry, FL	$391,074.00

Upon evaluation by City staff, RMS was selected as the most responsive, responsible firm best capable of meeting the requirements set forth in the City's RFP. While Powell Electrical Systems, Inc. provided a lower cost proposal, its proposal contained over 50 clarifications and exceptions, failed to provide a detailed scope of work and presented what Lakeland Electric staff determined to be an unrealistic schedule and price.

Pursuant to the Agreement, RMS' scope of work will include the performance of an operational thermal scan prior to Unit 5's shutdown to determine the existence of any operational issues, isolation of the IPB systems from various components of Unit 5, removal of inspection plates, isolation of the purge systems and preparation of the IPB's for visual inspection/testing. RMS will also provide a standard warranty for labor and work of twelve (12) months from the date of commercial use or eighteen (18) months from the date of shipment, whichever occurs first.

Upon approval by the City Commission, the City will issue a Purchase Order to RMS to begin work during Unit 5's Spring outage scheduled for February 22, 2025, to May 5, 2025. All services will be performed in accordance with the terms and conditions set forth in the City's RFP and RMS' quotation dated December 31, 2024. The total not-to-exceed cost of the work is estimated to be $354,399.00 and is included in Lakeland Electric's FY25 budget.

Staff recommended that the City Commission approve this Agreement with RMS to provide IPB testing, evaluation and repair services for McIntosh Unit 5 and authorize the appropriate City officials to execute all corresponding documents on behalf of the City.

Palmer Davis presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for discussion. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

AUDIENCE

Joe Shim is a healthcare advocate and retired healthcare professional. Ms. Shim addressed the oral health impacts on Lakeland residents should fluoridation be removed from the water supply. She urged the Commission to continue fluoridating Lakeland's water supply.

Mayor Bill Mutz informed Ms. Shim the Commission was going to originally discuss fluoridation at the February 17, 2025, meeting. The Commission chose to move discussion to March 3, 2025, so that they may hear discussion on this topic at a Bartow meeting on February 18, 2025.

Tyrone Jackson spoke on his concerns on homeless shelters in the area. He urges law enforcement to inform local churches and community members to bring food directly to the shelters. Additionally, shelter residency programs should provide residents with city-run community service jobs and life skills classes. The City should demand the County add more funding to the housing coalition and open group home programs to citizens.

MAYOR AND MEMBERS OF THE CITY COMMISSION

Commissioner Sara Roberts McCarley: The City will host a free Household Hazardous Waste and End-of-Life Electronics Collection Event on Saturday, February 8, 2025, from 8 a.m. to 12 p.m. The event will be held at the Solid Waste Division Office, located at 605 Evelyn Avenue.

Commissioner Chad McLeod: The City Manager Review Workshop is at 1:00 p.m. today in the City Commission Conference Room.

CALL FOR ADJOURNMENT – 10:15 a.m.

Heather L. Bradman

Heather L. Bradman, Deputy City Clerk

CITY OF LAKELAND FLORIDA
INCORPORATED JAN. 1 1885