LAKELAND CITY COMMISSION

Regular Session
October 3, 2022

The Lakeland City Commission met in Regular Session in the City Commission Chambers. Mayor Pro Tem Sara McCarley and Commissioners Chad McLeod, Bill Read, Stephanie Madden, Mike Musick, and Phillip Walker were present. Mayor Bill Mutz was absent. City Manager Shawn Sherrouse, City Attorney Palmer Davis, Finance Director Mike Brossart, and City Clerk Kelly Koos were present.

CALL TO ORDER - 9:00 A.M.

PRESENTATIONS

Lakeland Fire Department Overview (Chief Riley)

The Commission discussed the presentation:

- The biggest challenge was keeping up with growth.
- Fewer applications to fire academies and to work at the department.
- They planned to include a substation in Station #8.
- Idea of baseball cards of local heroes, fire fighters.
- Fire vs medical calls.
- The department was replacing 2 engines. That has become a 2-year process. The replaced engine will be kept in reserve for 2-years. Then it goes to auction or is donated to Ridge VoTec in exchange for seats in the fire standards class.

Summit Broadband Update (Kevin Coyne, Summit Broadband) was unable to attend because of hurricane recovery work.

2030 Comprehensive Plan Awards (Pat Steed, CFRPC)
Pat Steed came forward to celebrate the City's comprehensive plan. It has already won four major awards:

1. The Statewide award from the Florida Planning and Zoning Association for Outstanding Coordinated Community Plan and Infrastructure Award.
2. Award of Merit (The Planning Award) from the Heart of Florida Section of the American Planning Association.
3. Statewide Award of Excellence for Comprehensive Planning for a large jurisdiction from the Florida Chapter of the American Planning Association.
4. National Association of Development Organizations awarded the Alice Ann Wohlbruck National Impact Award 2022 for the Comprehensive Plan.

Beautification Awards (Bill Koen)

- Residential: 2117 W End Ave, Lakeland, FL 33803 - Chandler Marie
- Commercial: 940 S Florida Ave Lakeland, FL 33803 - Reececliff Family Diner

PROCLAMATIONS

- Certified Public Managers Month
- Fire Prevention Week - Citizens should not be burning yard debris. The City will pick that up, just push it to the curb
- National Red Ribbon Month
- White Cane Safety Day

COMMITTEE REPORTS AND RELATED ITEMS - None

APPROVAL OF CONSENT AGENDA

All items listed with an asterisk (*) were considered routine by the City Commission and were enacted by one motion following an opportunity for public comment. There was no separate discussion of these items unless a City Commissioner or Citizen so requested, in which event the item was removed from the consent agenda and considered in its normal sequence.

Action: Commissioner Mike Musick moved to approve the Consent Agenda. Commissioner Phillip Walker seconded, and the motion carried unanimously.

APPROVAL OF MINUTES (with any amendments)

* City Commission Minutes Sep 8-22, 2022

Action: The Commission approved these minutes as part of the Consent Agenda.

REQUESTS TO APPEAR FROM THE GENERAL PUBLIC

Doris Moore Bailey re African American Chamber of Commerce

Ms. Bailey came to clarify her request she submitted. One of those was for youth. It was related to technology. She gave a brief slide presentation. She requested an update.

The Commission wanted to see the African American Chamber of Commerce work together with the Lakeland Chamber of Commerce.

Action: Mayor Pro Tem Sara McCarley referred Ms. Bailey to the City Manager.

EQUALIZATION HEARINGS

Recess/Convene: The City Commission recessed the Regular Session and convened as the Equalization Board.

Palmer Davis explained the City Charter requires that prior to recording a lien against private property, the City Commission convene as the Equalization Board and grant those property owners the opportunity to object to the recording of the lien or ask any questions they might have. If someone present received a notice to appear before the City Commission re a lot cleaning/clearing or demolition assessment, this is the time to address the Commission.

Lots Cleaning and Clearing

Motion: Commissioner Phillip Walker moved to approve the assessments. Commissioner Mike Musick seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Sara McCarley called for the vote and the motion carried unanimously.

Adjourn/Reconvene: The Equalization Board adjourned, and the City Commission reconvened in Regular Session.

PUBLIC HEARINGS

Ordinances – None
Resolutions – None

COMMUNITY REDEVELOPMENT AGENDA – None

CITY MANAGER – None

CITY ATTORNEY

Ordinances (First Reading)

Proposed 22-046; Amending Ordinance 3440, as Amended; Major Modification of PUD Zoning to Increase the Maximum Number of Multi-Family Dwelling Units Allowed from 152 to 288, Increase the Maximum Allowable Building Height from Two-Stories to Three-Stories, and Adopt a Site Plan for a New Multi-Family Development Project on Approximately 26.8 Acres Located South of the Polk Parkway, East of Harden Boulevard and West of Old Highway 37

> AN ORDINANCE RELATING TO ZONING; MAKING FINDINGS; AMENDING ORDINANCE 3440, AS AMENDED, TO PROVIDE FOR A MODIFICATION TO PLANNED UNIT DEVELOPMENT (PUD) ZONING TO INCREASE THE MAXIMUM NUMBER OF MULTIFAMILY DWELLING UNITS ALLOWED FROM 152 TO 288, INCREASE THE MAXIMUM ALLOWABLE BUILDING HEIGHT FROM TWO-STORIES TO THREE-STORIES, AND ADOPT A SITE PLAN FOR A NEW MULTI-FAMILY DEVELOPMENT PROJECT ON APPROXIMATELY

26.8 ACRES LOCATED SOUTH OF THE POLK PARKWAY, EAST OF HARDEN BOULEVARD AND WEST OF OLD HIGHWAY 37; PROVIDING CONDITIONS; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

The foregoing is the title of an ordinance read for the first time by short title only. The Commission will hold the second reading and public hearing on October 17, 2022.

Proposed 22-047; Small Scale Amendment #LUS21-007 to the Future Land Use Map to Change Future Land Use from Residential Low (RL) and Neighborhood Activity Center (NAC) to Residential Medium (RM) on Approximately 29.73 Acres on Property Located South of Towne Park Boulevard and West of Yates Road

AN ORDINANCE RELATING TO LOCAL GOVERNMENT COMPREHENSIVE PLANNING; MAKING FINDINGS; PROVIDING FOR SMALL SCALE AMENDMENT #LUS21007 TO A CERTAIN PORTION OF THE FUTURE LAND USE MAP OF THE LAKELAND COMPREHENSIVE PLAN: OUR COMMUNITY 2030; CHANGING THE FUTURE LAND USE DESIGNATION ON APPROXIMATELY 29.73 ACRES LOCATED SOUTH OF TOWNE PARK BOULEVARD AND WEST OF YATES ROAD FROM RESIDENTIAL LOW (RL) AND NEIGHBORHOOD ACTIVITY CENTER (NAC) TO RESIDENTIAL MEDIUM (RM); PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

The foregoing is the title of an ordinance read for the first time by short title only. The Commission will hold the second reading and public hearing on October 17, 2022.

Proposed 22-048; Amending Ordinance 4471, as Amended; Major Modification of PUD Zoning for Towne Park Estates to Allow a Three-Story, Multi-Family Residential Development with a Maximum of 252 Dwelling Units on 29.73 Acres Located South of Towne Park Boulevard and West of Yates Road

AN ORDINANCE RELATING TO ZONING; MAKING FINDINGS; AMENDING ORDINANCE 4471, AS AMENDED, TO PROVIDE FOR A MODIFICATION TO PLANNED UNIT DEVELOPMENT ZONING FOR TOWNE PARK ESTATES TO ALLOW A THREE-STORY, MULTI-FAMILY RESIDENTIAL DEVELOPMENT WITH A MAXIMUM OF 252 DWELLING UNITS ON APPROXIMATELY 29.73 ACRES LOCATED SOUTH OF TOWNE PARK BOULEVARD AND WEST OF YATES ROAD; PROVIDING CONDITIONS; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

The foregoing is the title of an ordinance read for the first time by short title only. The Commission will hold the second reading and public hearing on October 17, 2022.

Resolutions

Resolution 5782; Proposed 22-046; Lots Cleaning and Clearing

A RESOLUTION RELATING TO ASSESSMENTS; DETERMINING THE NECESSITY FOR HAVING CLEANED AND CLEARED CERTAIN PROPERTIES WITHIN THE CITY OF LAKELAND; PROVIDING FOR THE ASSESSMENT OF LIENS AGAINST SUCH PROPERTY FOR EXPENSES INCURRED IN THE CLEANING AND CLEARING THEREOF; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the short title.

Motion: Commissioner Bill Read moved to approve the resolution. Commissioner Phillip Walker seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Phillip Walker, Mike Musick, Stephanie Madden, Bill Read, Chad McLeod, and Mayor Pro Tem Sara McCarley voted aye. Ayes-six. Nays-zero. The motion carried unanimously.

Resolution 5783; Proposed 22-047; Authorizing the Execution of an Agreement for the Subordination of City Utility Interests Located at State Road 400 (I-4) Parcel 500.4

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKELAND, FLORIDA AUTHORIZING EXECUTION OF AN AGREEMENT FOR THE SUBORDINATION OF CITY UTILITY INTERESTS LOCATED AT STATE ROAD 400 (I-4) PARCEL 500.4; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the short title.

Motion: Commissioner Chad McLeod moved to approve the resolution. Commissioner Phillip Walker seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed the benefit to the City for the subordination. This was to support the FDOT'S wildlife crossing at I-4; in exchange, the FDOT will pay the City's relocation expense should relocation ever be required.

Action: Upon roll call vote Commissioners Chad McLeod, Bill Read, Stephanie Madden, Mike Musick, Phillip Walker, and Mayor Pro Tem Sara McCarley voted aye. Ayes – six. Nays – zero. The motion carried unanimously.

Resolution 5784; Proposed 22-048; Authorizing the Execution of an Agreement for the Subordination of City Utility Interests Located at State Road 400 (I-4) Parcel 703.3

> A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKELAND, FLORIDA AUTHORIZING EXECUTION OF AN AGREEMENT FOR THE SUBORDINATION OF CITY UTILITY INTERESTS LOCATED AT STATE ROAD 400 (I-4) PARCEL 703.3; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the short title.

Motion: Commissioner Bill Read moved to approve the resolution. Commissioner Phillip Walker seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the public. There were no comments.

Action: Upon roll call vote Commissioners Phillip Walker, Mike Musick, Stephanie Madden, Bill Read, Chad McLeod, and Mayor Pro Tem Sara McCarley voted aye. Ayes-six. Nays-zero. The motion carried unanimously.

Resolution 5785; Proposed 22-049; Authorizing the Submittal of a Grant Application to the U.S. Department of Transportation for the Reconnecting Communities Pilot Program

> A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKELAND, FLORIDA EXPRESSING SUPPORT FOR THE U.S. DEPARTMENT OF TRANSPORTATION'S RECONNECTING COMMUNITIES PILOT PROGRAM TO ENHANCE MULTI-MODAL CONNECTIVITY BETWEEN THE CITY OF LAKELAND'S DOWNTOWN MULTI-MODAL HUB AND HISTORIC AND DISADVANTAGED NEIGHBORHOODS; AUTHORIZING THE CITY MANAGER TO SUBMIT FUNDING REQUESTS TO THE U.S. DEPARTMENT OF TRANSPORTATION FOR A PLANNING APPLICATION PURSUANT TO THE RECONNECTING COMMUNITIES PILOT PROGRAM TO ADDRESS THE BIFURCATION OF HISTORIC AND DISTRESSED COMMUNITIES; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the short title.

Motion: Commissioner Phillip Walker moved to approve the resolution. Commissioner Mike Musick seconded.

Planning and Transportation Manager Chuck Barmby presented slides that showed the intent to connect downtown with Bonnet Springs Park as a major priority for the City. He reviewed the ongoing projects in the CIP to make the connections.

The Commission discussed:
The need for more infographics to make it more clear to the public.
Technology such as Elon Musk's boring techniques.
Staff was looking at the big picture and how all things tie into connectivity.

Pat Steed, Executive Director of the Central Florida Regional Planning Council (CFRPC) presented. This grant was new from USDOT. It looked at communities where transportation decision making in the past has caused problems. This Federal grant is specifically for communities that have been affected by those decisions. It will help build connectivity for those communities. It would help the City ensure equity in connectivity for communities. There are additional funds for construction for which the City can apply. If the City can define a clear project, they can eventually find money to build. The City will have to apply for the construction grants. The submission deadline for this planning grant was next week. If successful, they will develop a concept and take it as far as possible within the planning concept. If they can get that work complete, they will apply for a construction grant. That would be a year later. The grant required a 20% match. The City already had funding identified withing the budget. The Central Florida Planning Council (CFRPC) will also contribute some of the matching funds.

Mayor Pro Tem Sara McCarley asked for comments from the audience.

Doris Moore-Bailey asked if that would help the areas cut off by the RP Funding Center and the Intown Bypass. Ms. Steed explained this will be an inclusive study that will include the issues that are there today. The community would have an opportunity for input.

Action: Upon roll call vote Commissioners Chad McLeod, Bill Read, Stephanie Madden, Mike Musick, Phillip Walker, and Mayor Pro Tem Sara McCarley voted aye. Ayes – six. Nays – zero. The motion carried unanimously.

Resolution 5786; Proposed 22-050; Ratifying and Confirming Declaration of State of Local Emergency

> A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKELAND, FLORIDA RELATING TO PUBLIC SAFETY; MAKING FINDINGS; RATIFYING AND CONFIRMING A DECLARATION OF STATE OF LOCAL EMERGENCY DUE TO HURRICANE IAN; EXTENDING THE DURATION THEREOF; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the short title and asked the Commission to ratify and extend the declaration an additional 7 days. He anticipated that would be enough time, if not, the Commission will need to extend the emergency every seven days.

Motion: Commissioner Bill Read moved to approve the resolution and extend the state of emergency. Commissioner Mike Musick seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed:

- The extension. It will take everyone in the State longer than seven days to collect all debris. Documentation was key to FEMA reimbursement.
- It was too early to project completion. The City is utilizing contract haulers because the amount was too great for city crews alone.
- The debris is being taken to the Glendale site.

Action: Upon roll call vote Commissioners Phillip Walker, Mike Musick, Stephanie Madden, Bill Read, Chad McLeod, and Mayor Pro Tem Sara McCarley voted aye. Ayes-six. Nays-zero. The motion carried unanimously.

Miscellaneous Reports

Memo re: The Heartland Regional Resiliency Coalition Memorandum of Understanding

On September 8, 2021, the Central Florida Regional Planning Council (CFRPC) adopted Resolution 2021-9B authorizing the creation of the Heartland Regional Resiliency Coalition to address the region's ability to respond to unexpected events such as natural or manmade disasters, changes in essential institutions, increased or decreased growth, and fluctuations in the economy. To this end, CFRPC staff facilitated a Regional Resiliency Summit on January 31, 2022, at which participants discussed a collaborative approach to position the Heartland Region, local governments, and other agencies to better plan for resiliency, meet new and changing state and federal regulations and guidelines, and enable greater access to resources for projects. Resoundingly, participants agreed that a coalition representing the counties and cities within the region would strengthen economic opportunities and resolve mutual concerns.

Through the Memorandum of Understanding (MOU), the Heartland Regional Resiliency Coalition is created to provide a formal platform for local governments to work together to create guidelines for the development of resilient communities; learn "Best Practices" from each other and from other regions; and leverage regional resiliency efforts to enhance funding and increase competitiveness for securing grants. Participation in the Coalition is being sought by the 7 counties and 28 municipalities in the Heartland Region and other governmental entities such as the Polk Transportation Planning Organization.

In addition to establishing the coalition membership, the MOU sets forth the intent and commitment to work together on a regional level to mitigate and adapt to various vulnerabilities including but not limited to flooding, wind damage, and extreme weather and includes the following key points:

- Develop a Regional Resiliency Action Plan with strategies for coordinated regional preparation for and adaption to a rapidly changing environment.

- Base strategies and actions on commonly accepted and valid technical data and identify experts for guidance using recognized and consistent projections to assess vulnerability and inform planning efforts. Develop strategies that recognize region-specific vulnerabilities of the Heartland to the impacts of extreme weather and climate and include recommendations for the pursuit of state and federal resources.

- Recognize and engage the regional community, involving a diverse stakeholder representation in developing policies and recommendations for implementation of the Regional Resiliency Action Plan.

Staff recommended that the City Commission approve and authorize the appropriate City officials to execute the Memorandum of Understanding with Heartland Regional Resiliency Coalition.

Assistant City Attorney Jerrod Simpson presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the Memorandum of Understanding. Commissioner Phillip Walker seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed:
- The purpose of the agreement, for central counties to work together to share best practices in responding to emergencies such as a hurricane or changes in the economy.
- The Coalition officially formed on April 1, 2022. Local governments are now joining. They were working with Polk County to bring all municipalities into the agreement. They wrote a grant, and their first effort will be a risk assessment for every city in the County. They will also do a resiliency action plan for the whole seven-county region. They wrote a grant for that and will begin work within the next month.
- Lakeland has been fortunate in this hurricane.
- CFRPC was supported especially by the rural counties. There was value in everyone participating.
- The Coalition will help with grants and keep them from competing against each other.
- Lakeland might benefit from best practices of larger cities who were more urban rather than rural counties. The Coalition will look at best practices statewide and nationwide.
- The Coalition was also about natural resources, buildings and infrastructure.
- Working together helps obtain funding from the State.

Action: Mayor Pro Tem Sara McCarley called for the vote and the motion carried unanimously.

Memo re: Agreement with Wharton-Smith, Inc. for Repairs at the Northside WWTP Effluent Storage Facility

This Agreement, in the amount of $1,747,330.00 as a Guaranteed Maximum Price (GMP), with Wharton-Smith, Inc. was to provide all materials and construction services to perform repairs on the effluent bypass pump station, reuse pump station, and the installation of bypass piping at the Northside Wastewater Treatment Plant (Northside WWTP) Effluent Storage Facility.

The Northside WWTP Effluent Storage Facility is equipped with two 1.5- million-gallon storage tanks, three effluent bypass pumps to convey water to Glendale, and a reuse pump station to serve McIntosh Power Plant. On July 13, 2022, one of the effluent bypass pump suction cans ruptured causing significant damage to the bypass pump station that required the entire storage facility's removal from service. Both Water Utilities and Lakeland Electric equipment were affected. Subsequent inspections identified the need for other pump repairs, in addition to fixing damages caused by the leak. The scope of this work will also include the construction of a short new segment of piping that will serve as an alternative water source for McIntosh Power Plant and improve plant reliability.

The Village of Wellington, Florida went through a Request for Qualifications (RFQ) process seeking a construction manager-at-risk for various water and wastewater capital improvement projects under a continuing contract. Wharton-Smith, Inc. successfully secured that contract with the Village of Wellington, and the City of Lakeland wishes to piggyback off that RFQ and continuing contract in order to establish the proposed Agreement.

The bypass pump station repairs (Phase 1) amount to $1,185,845 and represent Water Utilities' scope of work. Reuse pump repairs and bypass piping installation amounts to $561,485.00 and represent Lakeland Electric's scope of work. The Water Utilities Department reallocated funding from its FY 2022 capital budget to cover this project. Lakeland Electric will reallocate funding from its FY 2023 capital budget for its portion of this project.

Staff recommended that the City Commission approve this Agreement with Wharton-Smith, Inc. for repairs at the Northside WWTP Effluent Storage Facility and authorize the appropriate City officials to execute the Agreement.

Palmer Davis presented this item to the Commission and introduced Robby Kniss to answer questions.

Motion: Commissioner Phillip Walker moved to approve the agreement. Commissioner Chad McLeod seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed:

- The budget. The repair was not expected, and Water Utilities was cobbling together funds from other projects.
- Wharton was reaching out nationwide to gather material.
- Many Commissioners asked for a field trip for the water department.

Action: Mayor Pro Tem Sara McCarley called for the vote and the motion carried unanimously.

Memo re: Purchase Order with Larson's Grading and Paving, for Grouting of 12" Sewer Force Main along Lakeland Hills Boulevard

This purchase order with Larson's Grading and Paving, LLC was for the grouting of 1,320 linear feet of 12-inch sewer force main along Lakeland Hills Boulevard between Lake Crago Drive and Griffin Road.

Water Utilities is re-routing sewer flow near the intersection of Lakeland Hills Boulevard and Lake Crago Drive. Currently, all wastewater in this area flows south to the Northside Pump Station, only to be pumped back to this area in a transmission main to the Northside Wastewater Treatment Plant. Staff has proposed this project to free up capacity at the Pump Station that receives flows from many other areas, including northeast of Griffin Rd. Under the project, a portion of existing pipeline will no longer be used and will be placed out of service. The pipeline grouting is a permit requirement by Florida Department of Transportation (FDOT) since the pipeline is to remain in place, out of service. The line will remain the responsibility of Water Utilities, including locating or removing if needed for future road projects.

A purchase order has previously been issued to Killebrew, Inc. for the piping modification. The requirement for grouting was added during FDOT's permit review. Killebrew provided an initial quote for the grouting work and staff solicited additional quotes for competitive purposes. Killebrew, Kamminga & Roodvoets, Inc., and Larson's Grading and Paving were engaged for proposals with the following results:

Company	Location	Evaluated Cost
Larson's Grading and Paving	Bartow, FL	$157,650.00
Killebrew, Inc.	Lakeland, FL	$183,587.40
Kamminga & Roodvoets, Inc.	Tampa, FL	$241,650.00

City staff has evaluated the quotes and determined that Larson's Grading and Paving is the lowest responsive, responsible bidder. Larson's Graving and Paving will complete the work in accordance with the quote and the City's Annual Heavy Equipment Rental contract procured under Bid No. 2041. Work will be completed within 2 weeks of notice to proceed and no later than December 31, 2022. The total cost of the project has been included in Water Utilities' FY 2023 budget.

Staff recommended that the City Commission approve the Purchase Order with Larson's Grading and Paving and authorize the appropriate City officials to execute the Purchase Order on behalf of the City.

Motion: Commissioner Mike Musick moved to approve the purchase order. Commissioner Bill Read seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Sara McCarley called for the vote and the motion carried unanimously.

Memo re: Agreement with TeamDynamix Solutions, LLC for Service Management and Project Portfolio Management Software

This proposed Agreement with TeamDynamix Solutions, LLC (TeamDynamix) was for Service Management and Project Portfolio Management Software for the City's Department of Information Technology (DoIT). DoIT has a need for industry standard IT Service Management and Portfolio Management Software that will provide increased efficiency and reduce the time it takes for the service desk to resolve issues by consolidating and integrating a project portfolio solution to enable DoIT to engage in better resource utilization planning. Specifically, this Software will provide the City with an IT Service Management solution and an integrated project portfolio management solution which provides more efficiency and structure to DoIT's Service Desk and Project Management Office processes. TeamDynamix will be providing the following services and software:

- Platform as a Service (PaaS Cloud) Software
- Licensing
- Asset Discovery
- Software Selection Content
- Vanity URL
- Implementation Services

Upon evaluation by staff, TeamDynamix was selected pursuant to Sourcewell Contract #081419-SHI based on its ability to provide the most comprehensive software solution that best meets the City's needs. Sourcewell is a municipal contracting agency that enables governmental entities to cooperatively procure equipment, product and services in order to receive volume pricing discounts.

The term of this Agreement, effective upon City Commission approval, will continue for a period of five (5) years. All terms and conditions for this purchase will be governed by the Agreement. The total five (5) year cost is $363,486. The first year's cost of $85,857 is included in DoIT's FY23 budget. The cost for years two (2) through five (5) will be subject to future budget approval by the City Commission.

Staff recommended that the City Commission approve this Agreement with TeamDynamix for Service Management and Project Portfolio Management Software and authorize the appropriate City officials to execute all corresponding documents on behalf of the City.

Motion: Commissioner Phillip Walker moved to approve the recommendation. Commissioner Chad McLeod seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed:
- How the City handled project portfolio management now.
- The City used MS Project Online but it had limited use and was pricey. This new solution had better licensing options. This would be a long-term savings.

Action: Mayor Pro Tem Sara McCarley called for the vote and the motion carried unanimously.

FINANCE DIRECTOR

Appropriation - American Rescue Plan Act Fund and Public Improvement Fund

With the approval of Fire Station #8, it is necessary to place the order for Engine 81 in early October of 2022. In addition to the purchase, all the associated equipment carried on the vehicle will require advanced ordering to ensure that it is in place at the completion of the station's construction. The total cost for Engine 81 and the equipment is $900,000 and is requested to be funded from the American Rescue Plan Act funds. The current time frame from ordering a new fire engine to delivery of the vehicle is now at 24 months.

An additional opportunity has been discovered that will save the city more than $70,000 by ordering a duplicate engine, soon to be due for replacement. The current Public Improvement Fund provides for the replacement of Engine 3 on October 1, 2023. This engine is at the maximum life expectancy of 15 years. If ordering Engine 3 does not occur until October '23, the engine will be 17 years old when the replacement arrives, due to the increased delivery dates.

Through cost saving measures provided by a duplicate order in October 2022, Engine 3 can be purchased for $736,893. The manufacturer is expecting increases of 6.5% in

November 2022, followed by a March 2023 increase of 3%, all of which are saved by ordering both vehicles together.

Staff requested that we advance Engine 3 to be ordered in October 2022, along with Engine 81. This will allow us to receive both units within the 24-month manufacturing period and avoid all known cost increases. The requested funding for Engine 3 is from the Public Improvement Fund.

Staff requested that the City Commission authorize an appropriation and increase in estimated revenues from the Unappropriated Surplus of the two Funds as noted below:

- American Rescue Plan Act Fund - $900,000 to the Public Improvement Fund
- Public Improvement Fund - $736,893 to the Fire Motor Equipment project in the Public Improvement Fund

This appropriation totals $1,636,893.

Finance Director Mike Brossart presented this item to the Commission.

Motion: Commissioner Bill Read moved to approve the recommendation. Commissioner Phillip Walker seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed:

- The 24-month timeline. The timeline was provided by the manufacturer. An extended timeline was not unusual for large equipment.
- The City was recognizing a significant savings by preordering.

Action: Mayor Pro Tem Sara McCarley called for the vote and the motion carried unanimously.

UTILITY

Ordinances – None
Resolutions – None

Miscellaneous

Memo re: Agreement with Moffitt Mechanical, LLC for Engine Hall Forced Ventilation System for the McIntosh Reciprocating Engine Project

This proposed Agreement with Moffitt Mechanical, LLC (Moffitt) was for the procurement of an engine hall forced ventilation system for the McIntosh Reciprocating Engine Project (RICE Project). This equipment will provide for adequate ventilation of the engine hall that will house the RICE engines, as well as provide cooling for the engine equipment and generator.

On July 7, 2022, the City's Purchasing Department issued Invitation to Bid No. 2209 seeking qualified contractors for the design, engineering and supply of a complete engine hall forced ventilation system. The City received responses from the two (2) contractors listed below.

Contractor	Location	Bid Price
Midair Industrial, Inc.	Auburndale, FL	$1,018,638.00
Moffitt Mechanical, LLC	Jacksonville Beach, FL	$1,036,883.00

Upon evaluation by City staff, Moffitt was selected as the most responsive, responsible bidder capable of providing the services in accordance with the City's Bid Specifications. Although the initial bid price by Midair Industrial, Inc. (Midair) was lower, its bid excluded several technical requirements, including control panels, engineering drawings and filter mounting materials. Costs obtained during the Request for Clarification phase of the selection process resulted in Midair Industrial, Inc.'s bid cost to exceed $1.4 million dollars. Additionally, Moffitt's bid included installation, which was not required, thereby substantially lowering its bid cost and resulting in Moffitt having the lowest bid. Upon approval by the City Commission, Moffitt will commence work on the forced ventilation system equipment, which is scheduled for delivery in February 2023. Once delivered the equipment will then be installed by a general contractor selected by the City pursuant to a separate bid.

Moffitt will perform all services pursuant to the terms and conditions set forth in the City's Bid Documents and Moffitt's quote dated September 23, 2022. The total cost of the work is $888,122.00 and is included in Lakeland Electric's budget for the RICE Project, which was previously approved by the City Commission and funded through the City's Energy System Revenue Bond.

Staff recommended that the City Commission approve this Agreement with Moffitt for procurement of the forced ventilation system for the RICE Project and authorize the appropriate City officials to execute all corresponding documents on behalf of the City.

Deputy City Manager Ramona Sirianni presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Sara McCarley called for the vote and the motion carried unanimously, 5-0. Commissioner Phillip Walker was absent at that time.

Memo re: Agreement with Burns & McDonnell Engineering Company, Inc. for Construction of the Hamilton Substation

This Agreement with Burns & McDonnell Engineering Company, Inc. (Burns & McDonnell) was for construction of the Hamilton Substation, which will be located at 4950 Drane Field Road. As Lakeland continues to grow and develop, Lakeland Electric's infrastructure must adapt to meet the needs of its customers. The addition of the Hamilton Substation has been in Lakeland Electric's long-range plan for several years. Specifically, the construction of Hamilton Substation will help increase the service and reliability for Lakeland Electric's growing customer base in the southwest region of its service territory.

On June 10, 2022, the City's Purchasing Department issued Invitation to Bid No. 2192 seeking qualified contractors to design, procure, and build the Hamilton Substation. The City received responses from the four (4) contractors listed below.

Contractor	Location	Bid Price
BETA Engineering, LLC	Pineville, LA	$7,490,000
Burns & McDonnell Engineering Company, Inc.	Maitland, FL	$7,988,647
Great Southwestern Construction Company	Castle Rock, CO	$8,649,558
Reliable Substation Services	Longwood, FL	$9,500,000

Upon evaluation by City staff, Burns & McDonnell was selected as the most responsive, responsible bidder capable of providing the services in accordance with the City's Bid Specifications. Although BETA Engineering, LLC's (BETA) initial bid was lower in price by $498,647, when asked for additional clarifying details by City staff, BETA's adjusted proposal was actually only $173,647 lower in price than Burns & McDonnell's bid. In addition, BETA's project scope lacked sufficient detail which would have resulted in potential cost increases and change orders as construction of the substation progressed. BETA's bid submittal also lacked specific information regarding its key personnel and company safety data. Alternatively, Burns & McDonnell, a company that has long serviced many Florida utilities, as well as the Florida Municipal Power Pool, was able to submit a bid that best met the City's Bid Specifications.

Upon approval by the City Commission, Burns & McDonnell will commence work on the design and procurement of the Hamilton Substation, for which construction is scheduled to be completed by October 2023. Burns & McDonnell will perform all services pursuant to the terms and conditions set forth in the Agreement and in accordance with the City's Bid Specifications.

Pursuant to the Agreement, a Change Order will be issued once the final cost of the equipment and materials is determined. Specifically, during the bid process, Burns & McDonnell obtained hard bids on all procurement items, which totaled nearly $2.7 million dollars of the overall project cost. However, since this pricing for equipment and materials is only valid for a short period of time due to current market volatility, once the City Commission approves the Agreement, the pricing for those procurement items will need to be finalized. The City will then issue a Change Order for any difference in pricing (whether higher or lower) for the equipment and materials. Burns & McDonnell's initial bid price for the work was $7,988,647. Accordingly, due to market conditions related to the procurement of the equipment and materials needed, City staff is requesting a contingency in the amount of an additional $267,349, representing approximately 10% of the $2.7 million dollars allocated for the equipment and materials necessary for the project. The total cost of services for the Hamilton Substation, which includes the design, procurement of equipment/materials (including the contingency amount) and construction is $8,255,996, which is included in Lakeland Electric's FY23 budget.

Staff recommended that the City Commission approve this Agreement with Burns & McDonnell for the construction of the Hamilton Substation and authorize the appropriate City officials to execute the Change Order, as well as all corresponding documents for the project on behalf of the City.

Ramona Sirianni presented this item to the Commission.

Motion: Commissioner Mike Musick moved to approve the recommendation. Commissioner Chad McLeod seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Sara McCarley called for the vote and the motion carried unanimously.

* **Memo re: Agreement with Industrial Air Flow Dynamics, Inc. for Expansion Joint Replacement at Larsen Unit 8**

This Agreement with Industrial Air Flow Dynamics, Inc. (IAFD) was for expansion joint replacement on Larsen Unit 8's Combustion Turbine (CT) and Heat Recovery Steam Generator (HRSG). The current expansion joints, which are 8-10 years old, need replacement due to repeated stress from heat and pressure, as well as cooling and contracting. This type of exposure tends to shorten the life expectancy of the expansion joints. As such, the work is necessary to maintain the efficiency of the thermal transfer, as well as protect the HRSG casing and staff from hot gas exposure.

On August 11, 2022, the City's Purchasing Department issued Invitation to Bid No. 2244 seeking qualified, experienced expansion joint contractors for the replacement of three (3) expansion joints, and the manufacture and installation of three (3) HRSG roof fabric penetrations seals on Larsen Unit 8. The City received a response from only one (1) contractor.

Contractor	Location	Bid Price
Industrial Air Flow Dynamics, Inc.	Cleveland, TX	$124,500.00

Upon evaluation by City staff, IAFD was selected as a responsive, responsible bidder capable of providing the services in accordance with the City's Bid Specifications. Upon approval by the City Commission, IAFD will complete the work during Larsen Unit 8's scheduled Fall outage beginning October 17, 2022 and ending December 12, 2022. IAFD will perform all services pursuant to the terms and conditions set forth in the City Bid Documents and IAFD's quote dated August 30, 2022. The total cost of the work is $124,500.00 and is included in Lakeland Electric's FY23 budget.

Staff recommended that the City Commission approve this Agreement with IAFD for the expansion joint replacement at Larsen Unit 8 and authorize the appropriate City officials to execute all corresponding documents on behalf of the City.

Ramona Sirianni presented this item to the Commission.

Action: The Commission approved this item as part of the Consent Agenda.

Memo re: Change Order with J.H. Ham Engineering, Inc. for Annual Electrical Construction Services at McIntosh, Larsen and Winston Power Plants

This proposed Change Order with Ham Engineering, Inc. (J.H. Ham) was for Annual Electrical Construction Services at McIntosh, Larsen and Winston Power Plants. On February 7, 2022, the City Commission approved an Agreement with J.H. Ham, along with three (3) other contractors, for annual electrical construction services at the McIntosh, Larsen and Winston Power Plants. The Agreement was for the repowering of services at McIntosh and to provide alternate power sources in preparation for the demolition of McIntosh Unit 3. Accordingly, upon approval by the City Commission, a purchase order was issued to J.H. Ham for the initial scope of work totaling $1,250,000. However, during the project it was determined that additional work was required, in part, due to the demolition of McIntosh Units 1 and 2, which was not included in the original scope of work.

Pursuant to the Change Order, J.H. Ham's additional scope of work will include the following:

- Units 1 & 2 Demolition and Repowering
- Unit 3 - Electrical safety support to de-energize high voltage systems; Provide four (4) temporary 160V power loads; and Salvage 5KV electrical gear to support Unit 5's four (4) new 160V buses

- Unit 5 - Repower McIntosh Power Plant Street Lighting; and Provide transformer containment and drainage pump power systems
- RICE Project - 5KV Feeder installation
- Larsen - Install new low voltage Motor Control Centers 6, 7 and 8; and Provide technical support to install protective relays on medium voltage feeders/ generators, in conjunction with contractor, Electro Design Engineering, Inc.

Upon approval by the City Commission, a Change Order will be issued to J.H. Ham to commence work, which is anticipated to be completed by March 2023. The additional services will be governed by the terms and conditions set forth in the City's original Bid Documents. The total estimated cost associated with the Change Order is $750,000, which is included in Lakeland Electric's FY23 budget.

Staff recommended that the City Commission approve this Change Order with J.H. Ham for Annual Electrical Construction Services and authorize the appropriate City officials to execute all corresponding documents for the additional work.

Ramona Sirianni presented this item to the Commission.

Motion: Commissioner Phillip Walker moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Sara McCarley called for the vote and the motion carried unanimously.

Memo re: Change Order with Electro Design Engineering, Inc. for Annual Electrical Construction Services at McIntosh, Larsen and Winston Power Plants

This proposed Change Order with Electro Design Engineering, Inc. (EDE) was for Annual Electrical Construction Services at McIntosh, Larsen and Winston Power Plants. On February 7, 2022, the City Commission approved an Agreement with EDE, along with three (3) other contractors, for annual electrical construction services at McIntosh, Larsen and Winston Power Plants. The Agreement was for the repowering of services at McIntosh and to provide alternate power sources in preparation for the demolition of McIntosh Unit 3. Accordingly, upon approval by the City Commission, a purchase order was issued for the initial scope of work totaling $1,250,000. However, during the project it was determined that additional work was required, in part, due to the demolition of McIntosh Units 1 and 2, which was not included in the original scope of work.

Pursuant to the Change Order, EDE's additional scope of work will include:

- Units 1 & 2 Demolition and Repowering.
- MGT2 - Installation of a 5KV, 2000A tie breaker to port power to Unit 5
- Unit 5 - Power supply to temporary administration office facility
- 500KVA Redundant Power Supply to 69/232KV switch yard ancillary support systems
- Unit 3 - Temporary stack lighting; 480V, 400A welding service power; Repower fire water pumps in support of Unit 5; and Salvage materials from Unit 3 for use in Unit 5 applications
- Unit 1 - Air compressor power to support generators
- Larsen - Install new low voltage Motor Control Centers and Power Panels; and Provide technical support for installation of protective relays on medium voltage feeders/generators

Upon approval by the City Commission, a Change Order will be issued to EDE to commence work, which is anticipated to be completed by March 2023. The Change Order will be governed by the terms and conditions set forth in the City's original Bid Documents. The total estimated cost associated with the Change Order is $750,000, which is included in Lakeland Electric's FY23 budget.

Staff recommended that the City Commission approve this Change Order with EDE for Annual Electrical Construction Services and authorize the appropriate City officials to execute all corresponding documents for the additional work.

Ramona Sirianni presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Pro Tem Sara McCarley asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Pro Tem Sara McCarley called for the vote and the motion carried unanimously.

AUDIENCE

Doris Moore-Bailey asked about the ARPA funds that came to the City of Lakeland and requested funding for the African American Chamber of Commerce. The Commission referred her to the City Manager.

Terry Coney, President of the NAACP, announced that the NAACP was holding a candidate forum at Coleman-Bush tomorrow at 6 p.m. to give the community an opportunity to meet the candidates. There would be no live stream. Palmer Davis encouraged the Commission not to participate because of the Sunshine Law.

MAYOR AND MEMBERS OF THE CITY COMMISSION

Interim Commissioner Interview Questions

The Commission discussed:

- Include list of current committee assignments for candidate review.
- Submit the questions to the candidates in advance.
- Permit candidates to respond in writing (optional) by Friday afternoon.
- Extend interview time to 15 minutes with 5 minutes in between each interview.
- Letters of support can be email to citycommission@lakelandgov.net

Commissioner Chad McLeod thanked staff for their work over the last few days. He asked to hear from Mike Beckham about the power restoration updates.

Mike Beckham gave an update. There was a tremendous effort by team members. They learned a lot from Irma which helped this time. Initially 64,000 customers (1/2 the customer base) were without power. Team responded quickly and restored 60% the first day without mutual assistance. Six to eight states sent assistance. It was fun to observe the comradery and lifetime friendships that have developed over the years. There is a lot of positive within the negative. Lakeland was very fortunate to have support here because so much support went to Ft Myers/Sarasota. Lakeland was fortunate to have as little damage as they did. Many workers also had damage at their homes but were working in the field.

Shawn Sherrouse: LE did a tremendous job and the outside linemen. Other departments were also working very hard. Some facilities were damaged, and they are working. Some facilities will not open until tomorrow. Staff has made a tremendous effort. WebEOC has made a big difference the operation of the EOC. It was a tremendous improvement.

Commissioner Bill Read:

- Shout out to the folks attending today's meeting. He encouraged them to participate in local government in any way they can.
- Shout out to Mike Beckham and LE staff. Polk County was very fortunate.

Commissioner Stephanie Madden welcomed the group visiting today's meeting. She talked to them about staying engaged in the issues.

Commissioner Bill Read stated that municipal government impacts citizens' lives more than any other form of government.

Commissioner Phillip Walker:

- Shout out to The Salvation Army who responded to St. Luke's apartments when they were without power. The Salvation Army provided meals to the residents of the apartments.
- Announced the opening of the Lakeland History Cultural Center (LHCC) was rescheduled to October 27, 2022.

- Announced Ft Myers/Port Charlotte are devastated by Hurricane Ian and Lakeland was very blessed.

Commissioner Mike Musick: Disasters reveal. He had calls about power and trash pickup. Who can the Commission reach out to for answers? He understood the City Manager was already overloaded at that time.

Shawn Sherrouse stated that information should be covered in Commission onboarding. He thanked the Commission. There were a lot of texts flying. He understood they were under pressure too. He appreciated the Commission's support and letting citizens know the City was working on it as best they could.

Commissioner Sara McCarley: Kudos to LE for going as quickly and safely as possible. She encouraged the public that power is coming back online as quickly as possible. In the feeding of the 5,000, the miracle was that everyone opened their baskets and shared. We can each open and share with our neighbors and share what we have. Lakeland is a very caring and philanthropic place because we care about other people.

CALL FOR ADJOURNMENT – 12:13 P.M.

Sara Roberts McCarley, Mayor Pro Tem

Kelly Koos, City Clerk