LAKELAND CITY COMMISSION

Regular Session
June 16, 2025

The Lakeland City Commission met in Regular Session in the City Commission Chambers. Mayor Bill Mutz and Commissioners Chad McLeod, Bill Read, Stephanie Madden, Sara Roberts McCarley, Mike Musick, and Guy LaLonde were present. City Manager Shawn Sherrouse, City Attorney Palmer Davis, Finance Director Mike Brossart, and City Clerk Kelly Koos were present.

CALL TO ORDER – 9 a.m.

PRESENTATIONS

Hiring, Training and Retaining Lakeland Police Officers

Chief Taylor and Captain Bowling gave a presentation on hiring, training and retaining Lakeland Police officers. Key points included:

- They lose about 15 officers per year to attrition
- They are on track for filling vacancies
- Lakeland Police is the highest paid department in Polk County
- Morale and retention are good

Heroism Award: James Horner - Lakeland Electric

City Manager Shawn Sherrouse presented a Heroism Award to James Horner of Lakeland Electric for performing the Heimlich maneuver on a choking coworker during a training class on May 13, potentially saving their life.

Employee Support for Guard and Reserve's Patriot Award

Roger Trout, Chair Emeritus of Employer Support of the Guard and Reserve, presented a Patriot Award to Fong Tran of Lakeland Electric for her support of employee participation in the National Guard and Reserve.

PROCLAMATIONS

Boy's & Girl's Club Week

Mayor Mutz proclaimed June 23-27, 2025, as Boy's & Girl's Club Week in Lakeland.

Ehlers-Danlos Syndrome Awareness Week

Mayor Mutz proclaimed June 15-21, 2025, as Ehlers-Danlos Syndrome Awareness Week in Lakeland.

Juneteenth Day

Mayor Mutz proclaimed June 19, 2025, as Juneteenth Day in Lakeland.

World Vitiligo Awareness Month

Mayor Mutz proclaimed June 2025 as World Vitiligo Awareness Month in Lakeland.

REQUESTS TO APPEAR FROM THE GENERAL PUBLIC – None

APPROVAL OF CONSENT AGENDA

All items listed with an asterisk (*) are considered routine by the City Commission and will be enacted by one motion following an opportunity for public comment. There will be no separate discussion of these items unless a City Commissioner or Citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. For items listed with an asterisk (*) under the Community Redevelopment Agency portion of the agenda, the City Commission shall be deemed to be acting in its capacity as the Community Redevelopment Agency of the City of Lakeland when approving the consent agenda.

Motion: Commissioner Sara Roberts McCarley moved to approve the Consent Agenda. Commissioner Chad McLeod seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried 6-0. Commissioner Guy LaLonde was absent at that time.

APPROVAL OF MINUTES (with any amendments)

*City Commission Minutes – May 30 to June 2
*Utility Committee Minutes – May 30

Action: The Commission approved this item as part of the Consent Agenda.

REPORTS AND RELATED ITEMS - None

EQUALIZATION HEARINGS – None

PUBLIC HEARINGS

Ordinance 6091; Proposed 25-010: Amending Charter to Redesignate Retirement Services Director Position

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAKELAND, FLORIDA RELATING TO THE CITY OF LAKELAND EMPLOYEE PENSION PLAN; AMENDING ARTICLE II OF DIVISION II OF THE CHARTER OF THE CITY OF LAKELAND, FLORIDA TO REDESIGNATE THE POSITION OF RETIREMENT SERVICES DIRECTOR TO THAT OF A RETIREMENT SERVICES MANAGER; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES OR RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE.

City Attorney Palmer Davis read the title of the ordinance.

Motion: Commissioner Chad McLeod moved to approve the ordinance. Commissioner Stephanie Madden seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the Commission.

Public Comment:

- Rick Lilyquist, Chair of the General Employees' Pension Board, spoke in opposition to the change, citing concerns from the Pension Board.
- Michael Stewart, representing City of Lakeland Association of Retirees (COLAR), spoke in opposition, stating Retirement Services does an excellent job currently.
- Rob Upthegrove spoke in opposition, stating the director position has encouraged employees to continue working through difficult times.

Action: Upon roll call vote Commissioners Guy LaLonde, Mike Musick, Sara Roberts McCarley, Stephanie Madden, Bill Read, Chad McLeod, and Mayor Bill Mutz voted aye. Ayes-seven. Nays-zero. The motion carried unanimously.

Ordinance 6092; Proposed 25-014: Major Modification of Conditional Use for Bookstore at 737 S. Missouri Ave

AN ORDINANCE RELATING TO ZONING; MAKING FINDINGS; AMENDING ORDINANCE 5391 TO PROVIDE FOR A MAJOR MODIFICATION OF AN EXISTING CONDITIONAL USE FOR A NEIGHBORHOOD CONVENIENCE CENTER (NCC) TO EXPAND THE BOUNDARIES OF THE CONDITIONAL USE TO ALLOW A BOOKSTORE ON PROPERTY LOCATED AT 737 S. MISSOURI AVENUE; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

City Attorney Palmer Davis read the title of the ordinance.

Motion: Commissioner Chad McLeod moved to approve the ordinance. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Chad McLeod, Bill Read, Stephanie Madden, Sara Roberts McCarley, Mike Musick, Guy LaLonde, and Mayor Bill Mutz voted aye. Ayes – seven. Nays – zero. The motion carried unanimously.

Ordinance (First Reading)

Urban Planner & Transportation Manager Chuck Barmby gave a presentation on proposed ordinances 25-012 and 25-013, explaining they are part of an affordable housing proposal. No action was taken as this was the first reading. A public hearing was required.

Ordinance 25-012: Repeal of PUD Zoning on 2.67 Acres Near Bon Air Street (First Reading)

AN ORDINANCE RELATING TO ZONING; MAKING FINDINGS; PROVIDING FOR THE REPEAL OF ATTACHMENT "C" OF ORDINANCE 3575 IN ORDER TO REPEAL PLANNED UNIT DEVELOPMENT ZONING ON APPROXIMATELY 2.67 ACRES LOCATED NORTH AND SOUTH OF BON AIR STREET, EAST OF N. VERMONT AVENUE, AND WEST OF GILMORE AVENUE; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Public Hearing: Mayor Bill Mutz asked for comments from the audience. There were none.

Ordinance 25-013: Application of RB Zoning on 0.93 Acres Near Bon Air Street (First Reading)

AN ORDINANCE RELATING TO ZONING; MAKING FINDINGS; PROVIDING FOR RB (TWO-FAMILY RESIDENTIAL) ZONING ON APPROXIMATELY 0.93 ACRES LOCATED NORTH OF BON AIR STREET, EAST OF N. VERMONT AVENUE AND WEST OF GILMORE AVENUE; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Public Hearing: Mayor Bill Mutz asked for comments from the audience. There were none.

Resolutions

Resolution 5998; Proposed 25-037: Designating Code Enforcement Staff as Clerk for School Zone Speed Hearings

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKELAND, FLORIDA RELATING TO SCHOOL ZONE SPEED SAFETY ENFORCEMENT; ADOPTING FINDINGS; DESIGNATING STAFF OF THE CODE ENFORCEMENT DIVISION TO SERVE AS THE CLERK TO THE LOCAL HEARING OFFICER FOR THE PURPOSE OF SCHOOL ZONE SPEED SAFETY ENFORCEMENT HEARINGS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

City Attorney Palmer Davis read the title of the resolution.

Motion: Commissioner Guy LaLonde moved to approve the resolution. Commissioner Chad McLeod seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Guy LaLonde, Mike Musick, Sara Roberts McCarley, Stephanie Madden, Bill Read, Chad McLeod, and Mayor Bill Mutz voted aye. Ayes-seven. Nays-zero. The motion carried unanimously.

Miscellaneous

Proposed One Year Action Plan and Projected Use of Funds - 51st Year of the Community Development Block Grant (CDBG) Program and 31st Year of the HOME Investment Partnerships Program

These were recommendations for the City’s One Year Action Plan and Projected Use of Funds for the 51st Year of the Community Development Block Grant (CDBG) program and 31st Year of the HOME Investment Partnerships (HOME) program. The program year will begin October 1, 2025, and end September 30, 2026.

The recommendations continue to emphasize benefits to low- and moderate-income residents of the City, with funding directed to housing rehabilitation, home purchase assistance, new construction through the HOME CHDO program, code enforcement, and public services ranging from summer recreation to services for the elderly.

For Program Year 2025-2026, HUD has issued awards to the City of Lakeland of $825,858 for the CDBG program and $376,899.02 for the HOME program.

Public meetings on the plan were held on May 19 and June 12, 2025. Public hearings will also be held on June 16 and July 21, 2025. The public review and comment period runs from June 16 to July 15, 2025. The One Year Action Plan & Projected Use of Funds are due to be filed in the Jacksonville offices of HUD on or before August 15, 2025.

Housing Programs Manager Mike Smith presented the proposed One Year Action Plan for use of Community Development Block Grant and HOME Investment Partnerships Program funds. Key points:

- $825,000 in CDBG funds and $376,000 in HOME funds received for FY 2025-2026
- Funds will be used for housing rehabilitation, emergency assistance, demolition/relocation, and public services
- No action was required at this meeting. The plan will return for final approval on July 21, 2025.

Public Hearing: Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

COMMUNITY REDEVELOPMENT AGENCY - None

CITY MANAGER

Award of Bid 2025-ITB-019 to Sherwood Tennis Courts LLC to Resurface Tennis Courts at the Beerman Tennis Complex and Corresponding Grant Appropriation

On March 26, 2025, the City's Purchasing Division published Request for Bid 2025-ITB019 for tennis court resurfacing at the Beerman Tennis Complex, 1000 E Edgewood Dr. The bid included the provision of all labor, material, equipment, supervision and administration to resurface up to eighteen tennis courts.

On April 16, 2025, the City Purchasing Division received the following four bids for up to 18 courts:

- Nidy Sports Construction Surfaces (Longwood, FL) $174,092
- Sherwood Tennis Court Construction Co (Lakeland, FL) $180,927
- Sport Surface Pro LLC (Lake Forest, IL) $214,670
- Court Surfaces (Green Cove Springs, FL) $280,031

Staff from Parks, Recreation and Cultural Arts (PR&CA), Facilities and Purchasing reviewed the bids and confirmed that the scope of work complied with the project requirements. City staff evaluated the two lowest bids and due to Sherwood Tennis Court Construction Co LLC being a local vendor and within 10% of the lowest bid a Notice to Award was issued by Purchasing on April 29, 2025. The project is funded in the FY25 Public Improvement Fund (PIF) for tennis court resurfacing. Additionally, PR&CA applied for and received a United States Tennis Venus Services Grant of $62,000 for resurfacing tennis courts. This funding will be utilized to resurface fourteen courts which is the maximum number of courts that funding will allow for.

Staff recommended that the City Commission authorize an appropriation and increase in estimated grant revenues of $62,000 to be added to the budgeted amount of $101,884 within the Public Improvement Fund.

Staff also recommended that the City Commission authorize the award of Bid 2025-ITB019 to Sherwood Tennis Court Construction LLC for the tennis court resurfacing at the Beerman Tennis Complex and authorize the appropriate City officials to execute the contract, in the amount of $163,884.

City Manager Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Bill Read moved to approve the recommendation. Commissioner Stephanie Madden seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Out of Cycle Table of Organization Modification and Funding Appropriation

Throughout the Fiscal Year, requests arise from Departments to make modifications to their Tables of Organization. These modifications may involve adding, deleting, or reclassifying positions to meet Departmental operational needs or improve service delivery. This process involves a formal request, that must include sufficient justification based on business needs, to a Review Committee consisting of members from the City Manager's Office, Office of Innovation and Strategy, Human Resources, and Finance. These requests are thoroughly vetted through the Human Resources Department to verify that each request is aligned with our classification and compensation structure and workforce management practices. Once reviewed, the Committee provides recommendations to the City Manager for consideration and approval.

The following modification is proposed to the City's Table of Organization:

General Fund:

Police Department
Add one new School Resource Officer to the Police Department's Table of Organization. Lakeland Christian School has requested to add another police officer assigned to the school and will fund 100% of the cost including equipment. The cost for the position's payroll, vehicle, equipment and all other ancillary items is $142,624. This officer will be available to start work at the school beginning August 1, 2025.

Staff recommended that the City Commission authorize the identified Table of Organization modification in Fiscal Year 2025 so the position can be posted, and the Department has time to hire and train this new officer.

Staff recommended that the City Commission authorize an appropriation and increase in estimated revenues in the General Fund from Lakeland Christian School of $142,624, to fund this officer from August 1.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Bill Read moved to approve the recommendations. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Recommendation re: Approval of Purchase Order to KONE Inc. Elevators & Escalators for Geared Machines Replacement at Elevators 1, 2 and 3 at Lakeland Electric Administration Building.

On May 15, 2025, the City of Lakeland received a proposal from KONE Inc. Elevators & Escalators (KONE) for replacement of geared machines at elevators 1, 2 and 3 at the Lakeland Electric Administration Building located at 501 E. Lemon St., Lakeland, FL. The existing geared machines, which are responsible for the movement of the elevators, are original to the building, which was built in 1989, and require immediate replacement to avoid long-term shutdown. The project includes all labor, material, equipment, permitting, supervision, and administration to integrate the work outlined in the proposal.

The general scope of work for this project includes:

- Overhead traction machine with disc brake
- Sheave guard assembly
- New encoder
- Machine isolation assembly and beam
- New rope gripper
- New hoist ropes
- New overhead deflector sheave
- Load test and inspection
- New ac motor

Staff recommended approval of the Proposal with KONE to replace geared machines at elevators 1, 2 and 3 at the Lakeland Electric Administration Building using OMNIA Partners contract pricing.

The City's Purchasing Division has approved KONE Inc. pursuant to OMNIA Partners Public Sector Contract #EV2516. OMNIA Partners Public Sector serves as a municipal contracting agency that enables cities and other governmental agencies to cooperatively procure equipment, products and services to receive volume pricing discounts. Funding is available from Lakeland Electric's FY 2025 Budget, Administration Building Refurbishment Project.

Staff recommended the City Commission authorize the issuance of a Purchase Order to KONE Inc. to replace geared machines at elevators 1, 2 and 3 at the Lakeland Electric Administration Building in the amount of $431,484.00 and authorize the appropriate City officials to execute all corresponding documents.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

COMMUNITY REDEVELOPMENT AGENCY

CITY ATTORNEY

Ordinances (First Reading)

Proposed 25-015; Application of PUD (Planned Unit Development) Zoning to Allow a 30-Unit Single-Family Attached Project on Approximately 1.79 Acres Located at 1046 Gilmore Avenue

AN ORDINANCE RELATING TO ZONING; ADOPTING FINDINGS; PROVIDING FOR PLANNED UNIT DEVELOPMENT ZONING TO ALLOW A 30-UNIT SINGLE-FAMILY ATTACHED RESIDENTIAL PROJECT ON APPROXIMATELY 1.79 ACRES LOCATED AT 1046 GILMORE AVENUE; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

The foregoing is the title of an ordinance read for the first time by short title only. The Commission will hold the second reading and public hearing on July 7, 2025.

Miscellaneous

***Waiver of 5:01 p.m. Hearing Requirement**

During the month of July, the Community & Economic Development Department will be presenting the City Commission with two City-initiated zoning requests which will require that at least one of the two hearings on the matter be held after 5:00 p.m. unless such requirement is waived by a majority plus one vote of the Commission.

Staff recommended that the City Commission waive the statutory requirement that at least one of the hearings on this matter be held after 5:00 p.m.

Action: The Commission approved this item as part of the Consent Agenda.

*Approval of Standard Continuing Contracts for Fire Alarm and Security Alarm Systems Repair, Maintenance and Upgrade Services

The City's Purchasing Department recently issued Request for Qualification 2024- RFQ-326 (RFQ) and formed a committee to select qualified firms to provide Fire Alarm and Security Alarm Systems Repair, Maintenance and Upgrade Services for City facilities pursuant to a Continuing Contract. A total of three firms responded to the City's RFQ:

1. MCS of Tampa, Inc. Tampa, FL
2. Pye-Barker Fire & Safety, LLC (United Fire Protection) St. Petersburg, FL
3. Hartline Alarm Company, LLC. Lake Wales, FL

City staff conducted an evaluation of all proposals submitted and determined that all firms were qualified to meet the requirements set forth in the City's RFQ. Accordingly, City staff is seeking approval of all the above-specified firms, as well as the authority to negotiate and enter Continuing Contracts with all three firms to provide maintenance, repair, refurbishment, construction, and equipment replacement of physical and electronic life safety projects for fire alarm and security alarm systems. Pursuant to these Contracts, the firms will furnish all parts, materials, equipment, labor and supervision as necessary to calibrate, maintain, construct, and install the assigned repair, refurbishment, and or replacement of life safety systems for fire alarm and security systems projects. The firms will also supply technical and programming services for the purpose of maintaining and optimizing various life safety databases and operating systems within the City.

Included with this approval request is a copy of the City's standard Continuing Contract for Fire Alarm and Security Alarm Systems Repairs, Maintenance and Upgrade Services that the City will enter with the above-listed firms, once approved by the City Commission. The initial term of the Agreement is for a period of three years, effective June 16, 2025, upon City Commission approval, with two additional one year renewal options upon mutual written agreement of the parties. The Agreement is a zero-dollar contract with all work performed under separately issued Task Authorizations requiring appropriate City approval.

Staff recommended that the City Commission approve the three firms listed above and authorize the appropriate City staff to negotiate and execute Continuing Contracts in a substantially similar form with each for Fire Alarm and Security Alarm Systems Repair, Maintenance and Upgrade Services.

Action: The Commission approved this item as part of the Consent Agenda.

Fourth Amendment to Professional Services Agreement with American Traffic Solutions, Inc. d/b/a Verra Mobility for School Zone Speed Safety Enforcement Cameras, Red Light Cameras and Automatic License Plate Reader Cameras

This was the Fourth Amendment to the Professional Services Agreement with American Traffic Solutions, Inc. d/b/a Verra Mobility (Verra), the City's existing red light camera vendor and provider of Automatic License Plate Reader (ALPR) cameras. On July 1, 2023, Chapter 2023-174 of the Laws of Florida went into effect authorizing counties and municipalities to enforce school zone speeding violations in excess of ten miles over the posted speed limit by speed detection systems as a means of providing supplemental enforcement to reduce speeding in school zones that constitute a heightened safety risk through the adoption of an ordinance. Accordingly, the City Commission subsequently adopted Ordinance No. 6090 on June 2, 2025, implementing the City's School Zone Speed Safety Enforcement program.

The City is now seeking to enter this Fourth Amendment with Verra to procure and install fourteen fixed speed safety camera systems or "speed detection systems" in specified school zones that the City has determined constitute a heightened safety risk warranting additional enforcement measures based on the consideration of relevant traffic data and other supporting evidence.

The City's Purchasing Department has determined Verra to be a sole source vendor for the procurement and installation of the speed detection systems based on Verra's compatibility and interoperability of the City's existing system with Verra for the use of red-light cameras. The fee for the new fixed speed safety camera systems in the school zones will be based on a 35% revenue share model. The statutory fine for violations is $100.00, with $60.00 allocated to the City. Based on the 35% revenue share model, out of the $60.00 allocated to the City, Verra will receive 35% ($21.00) of each paid citation and the City will retain the remaining 65% ($39.00). The administrative cost for the speed detection systems in the school zones will be funded from revenue generated from the City's portion of the fine collected for each violation, except for Verra's fee, which will be paid out of Verra's $21.00 portion.

This Fourth Amendment with Vera also seeks to add eight new red-light cameras. There are currently nineteen existing red-light cameras at twelve intersections operating within the City limits. The monthly service fee per for fifteen of the existing installed red-light cameras will be $3,800.00 per camera, which is a reduction from the current rate of $4,250.00 per camera, per month. The monthly service fee for four of the red-light cameras that already are receiving a discounted rate will remain unchanged at $2,375.00 per camera, 2 per month. The eight new red-light cameras will be installed for a monthly service fee of $3,800.00 per camera, per month.

In addition, Verra will also provide the City with 8 ALPR cameras through its subcontractor, Flock Group, Inc. (Flock), for use by the Lakeland Police Department (LPD) to leverage technology to assist in deterring and reducing crime throughout the City. The fee for the ALPR cameras is $250.00 per camera, per month. There is also an additional one-time $350.00 per ALPR camera ($2,800.00 total for the 8 cameras) installation cost for the pole, design, construction, permitting, electrical conduit, electrical connections and professional installation services. LPD is requesting eight ALPR cameras pursuant to this Fourth Amendment for a total yearly cost of $24,000.00 or

$120,000.00 over the five year term of the Agreement. The cost for the ALPR cameras pursuant to this Fourth Amendment will be funded from the revenue generated by the City's Red-Light Camera Program.

The existing term of the Agreement will also be extended for a period of five years, commencing June 16, 2025, upon City Commission approval. Thereafter, the Agreement may be renewed for two additional consecutive two-year terms upon mutual written agreement of the parties. Except as otherwise set forth in this Fourth Amendment all other terms and conditions of the Agreement, and subsequent amendments thereto, shall remain in full force and effect.

Staff recommended that the City Commission approve the Fourth Amendment to the Professional Services Agreement with Verra and City staff's request for the procurement and installation of fourteen speed detection systems for the designated school zones, the purchase and installation of eight new red-light cameras and the purchase of eight ALPR cameras, as well as authorize the appropriate City officials to execute all corresponding documents.

Ramona Sirianni presented this item to the Commission.

Motion: Commissioner Bill Read moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed:
- The contract terms
- Termination provisions. The amortization table did not apply to termination for breach of contract. The amount went down each month.
- Effectiveness of the camera programs. The cameras were a force multiplier and worked toward Vision Zero goals.
- The need to consider other providers and technology compared to renewing existing contracts.
- The timeline for implementation.
- Concerns about adding additional RLC while we add school zone cameras. This will put people on edge. Communication will be key.
- GPS apps now alert drivers to RLC intersections.
- Illegal dumping and if the license plate cameras can help with that problem.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Award of Bid No. 2025-ITB-018 to Waller Construction, Inc. and Approval of Construction Contract for 911 Emergency Communication Center Remodeling Project at the Lakeland Police Department

Due to outdated conditions and growing needs, on March 24, 2025, the City's Purchasing Division issued an Invitation to Bid for the renovation of the Lakeland Police Department's 911 Emergency Communication Center located at 219 N. Massachusetts Avenue. The project will include the provision of all labor, material, equipment, supervision and administration necessary to install nineteen new call center workstations and reconfigure the northwest corner of the Communications Center. A data cable tray system will be installed under the raised floor system, along with new structured cabling throughout, and the electrical branch circuits to each workstation will be reworked. The Communications Center and the north corridor will receive new carpet, wall paint, ceiling light fixtures, and other miscellaneous work as specified in the construction documents.

On April 24, 2025, the Purchasing Division received the following eight bids:

1. Waller Construction, Inc. Lakeland, FL $ 279,000.00
2. Qualis General Contractors Tampa, FL $ 304,122.00
3. Strickland Construction, Inc. Lakeland, FL $ 306,088.00
4. NuJak Companies, Inc. Lakeland, FL $ 317,082.00
5. Henkelman Construction, Inc. Lakeland, FL $ 321,149.00
6. J.O. DeLotto & Sons, Inc. Tampa, FL $ 366,339.00
7. Peachee Construction, Inc. Lakeland, FL $ 367,646.00
8. INBUILT Construction, Inc. Orlando, FL $ 498,803.00

City staff, together with the City's architectural firm, CMHM Architects, reviewed the bids and confirmed compliance with all project requirements. On May 23, 2025, a Notice of Intent to Award was issued by City Purchasing to Waller Construction, Inc., the lowest bidder meeting all bid requirements. The total lump sum compensation to be paid to Waller will be $293,900.00, which includes the base bid lump sum value of $279,000.00, plus an alternate value of $14,900.00 for power operated roller shades. Funding is provided in the FY25 Lakeland Police Department Budget.

Staff recommended that the City Commission award Bid No. 2025-ITB-018 to Waller Construction, Inc. for the 911 Emergency Communication Center remodeling project at the Lakeland Police Department and authorize the appropriate City officials to execute the Agreement.

Palmer Davis presented this item to the Commission.

Motion: Commissioner Sara Roberts McCarley moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

FINANCE DIRECTOR - None

UTILITY ITEMS

Amended and Restated Territorial Agreement with Tampa Electric Company for Retail Electric Service

This was a proposed Amended and Restated Territorial Agreement with Tampa Electric Company (TECO) that defines the territorial boundaries for retail electric service between TECO and Lakeland, as well as a corresponding draft Joint Petition for submission to the Florida Public Service Commission (PSC) for final approval. Pursuant to Florida Statute Chapter 366, territorial changes related to retail electric service must be approved by the PSC.

Lakeland and TECO first entered into a Territorial Agreement establishing each party's authority to furnish retail electric service, as well as identifying the areas of such service in 1966. Subsequent changes to the Territorial Agreement between the parties occurred in 1991, 1998, and 2014. TECO and Lakeland now seek to enter into a new Amended and Restated Territorial Agreement (Territorial Agreement) for the adjustment to and continuing territorial boundaries of their respective retail electric utility service areas in Polk County. Due to the increased development in Polk County, specifically the areas that include the Schaller Preserve Subdivision located north of Saddle Creek Road, west of the Polk Parkway East (SR 570) and Cadence Crossing Subdivision located south of K Ville Avenue, east of the Polk Parkway East (SR 570), the need to formally recognize the retail electric service boundaries is important in ensuring that TECO and Lakeland have adequate resources to serve their electric customers.

As such, to better serve those customers, Lakeland Electric is seeking to exchange a portion of its electric service territory located in the Cadence Crossing Subdivision (116.8 acres) of which most of the area consists of wetlands that cannot be developed, for a portion of TECO's electric service territory located in the Schaller Preserve Subdivision (7 acres). This Territorial Agreement also serves to promote operational efficiency and improved customer service in the retail electric service territory in Polk County, while eliminating circumstances that may give rise to the duplication of services and facilities.

Pursuant to the Territorial Agreement, each party has the exclusive authority to furnish retail electric service within their own designated territory, which is identified in the Territorial Agreement's territorial boundary maps. In instances where the territorial boundary line for electric service spans the property line of an individual new customer or prospective new customer, the parties will prepare an estimate of the cost for that utility to extend its facilities to serve a new customer and then mutually agree which party can most economically provide electric service. In the event the parties are unable to reach an agreement, then the parties will determine the location of the new customer's point of use and the party in whose service area the point of use is located will then provide service to the new customer.

However, the Territorial Agreement does enable each party to provide temporary or interim service in another party's territorial area for new customers upon written request and approval. Nothing in the Territorial Agreement will subject either party to the transfer or removal of their respective generating plants, transmission lines, substations, distribution lines or related equipment.

The initial term of this Territorial Agreement will be for a period of fifteen years from the date of the PSC's initial order of approval. Thereafter, the Agreement will automatically renew for successive one-year periods. Either Party may terminate this Agreement following the initial fifteen-year term, by providing notice of termination to the other Party no less than twelve months prior to the effective date of the termination. Following approval of this Territorial Agreement by Lakeland and TECO, a Joint Petition will be submitted to the PSC on or before June 30, 2025, for final approval. Specifically, the Joint Petition will include the new Territorial Agreement which will also require approval by the PSC. Following review and approval by the PSC, final approval of the Territorial Agreement is anticipated to occur at the end of the Summer or early Fall of 2025.

Staff recommended that the City Commission approve this Territorial Agreement with TECO establishing retail electric service boundaries and authorize the appropriate City officials to submit a Joint Petition to the PSC, subject to final review by the City Attorney's Office, requesting approval on behalf of Lakeland and TECO.

Motion: Commissioner Mike Musick moved to approve the recommendation. Commissioner Chad McLeod seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed:
- There were no existing customers in these exchanges.
- Thank you to staff for the FDOT maps.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

AUDIENCE

Veronica Rountree came forward to thank the Commission for their service to the community.

MAYOR AND MEMBERS OF THE CITY COMMISSION

Commissioner Guy LaLonde thanked staff and those who came out to the park dedication to Madalynne Brooks.

Commissioner Sara Roberts McCarley explained the legislative session could close at 10:04 p.m. tonight.

Commissioner Stephanie Madden:

- Saturday's park dedication was a great celebration. The historical marker is on its way.
- American Public Power Association (APPA) Annual Conference: Electrical providers are excited about the possibility of SNRs. She recognized Cindy Clemmons for her work on behalf of Lakeland Electric.

CALL FOR ADJOURNMENT – 11:34 A.M.

Kelly S. Koos, City Clerk

CITY OF LAKELAND FLORIDA
INCORPORATED JAN. 1 1885