

LAKELAND CITY COMMISSION**Regular Session
November 20, 2023**

The Lakeland City Commission met in Regular Session in the City Commission Chambers. Mayor Bill Mutz and Commissioners Bill Read, Stephanie Madden, Sara McCarley, Mike Musick, and Samuel Simmons were present. Commissioner Chad McLeod was absent. City Manager Shawn Sherrouse, City Attorney Palmer Davis, Assistant Finance Director Deidra Joseph, and City Clerk Kelly Koos were present.

CALL TO ORDER - 9:00 A.M.**PRESENTATIONS**

Fly Lakeland by the Numbers and Aviation Education Efforts (Kris Hallstrand, Airport Director and Eric Crump, Aerospace Center for Excellence Executive Director)

PROCLAMATIONS – None**COMMITTEE REPORTS AND RELATED ITEMS – None****APPROVAL OF CONSENT AGENDA**

All items listed with an asterisk (*) are considered routine by the City Commission and will be enacted by one motion following an opportunity for public comment. There will be no separate discussion of these items unless a City Commissioner or Citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. For items listed with an asterisk (*) under the Community Redevelopment Agency portion of the agenda, the City Commission shall be deemed to be acting in its capacity as the Community Redevelopment Agency of the City of Lakeland when approving the consent agenda.

APPROVAL OF MINUTES (with any amendments)

- * Canvassing Board Minutes – Oct 31 to Nov 3, 2023
- * City Commission Minutes – Nov 3-6, 2023
- * Utility Committee Minutes – Nov 3, 2023

Action: The Commission approved these minutes as part of the Consent Agenda.

REQUESTS TO APPEAR FROM THE GENERAL PUBLIC**Kevin Kayden re Lakeland Electric's Rebate Program**

Mr. Kayden expressed concerns about Lakeland Electric's rebate program.

Action: The Commission took no action on this item.

Harlem Turner re Juneteenth becoming an official paid city holiday for employees

Mr. Turner asked the Commission to adopt Juneteenth as an official paid city holiday.

Action: The Commission took no action on this item.

EQUALIZATION HEARINGS – None

PUBLIC HEARINGS

Ordinances (Second Reading)

Ordinance 6010; Proposed 23-043; Change in Zoning from C-2 (Highway Commercial District) to I-2 (Medium Industrial District) and a Change from Suburban Corridor (SCO) to Suburban Special Purpose (SSP) Context District, on Approximately 0.46 Acres Located at 3070 New Tampa Highway (1st Rdg. 11-06-2023)

AN ORDINANCE RELATING TO ZONING; MAKING FINDINGS; PROVIDING FOR A CHANGE IN ZONING FROM C-2 (HIGHWAY COMMERCIAL DISTRICT) TO I-2 (MEDIUM INDUSTRIAL DISTRICT) ON APPROXIMATELY 0.46 ACRES LOCATED AT 3070 NEW TAMPA HIGHWAY; CHANGING THE CONTEXT DISTRICT FOR THE PROPERTY TO SUBURBAN SPECIAL PURPOSE; PROVIDING CONDITIONS; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Bill Read moved to approve the ordinance. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

Chuck Barmby gave a "birds eye view" of the area. The New Tampa Highway is in the Transportation Planning Organization's (TPO) Long Range Plan as a Cost Affordable Project. It has been identified for a 4-lane improvement. FDOT has started the widening process. Funding for Right-of-Way has been removed from the work program. Construction is not funded. Lakeland is focusing on intersections to improve operations within the corridor.

The Commission discussed:

- The City and the County together have been reviewing land use from New Tampa Highway going north. This change is consistent with the vision plan developed with the County. The proposed use is compatible with the surrounding area. The building will need to be upgraded to architectural standards. I-2 zoning is more appropriate for this property.
- Chuck Barmby will research zoning of the nearby hotels. Galloway to Clark Road is unincorporated Polk County.
- The City and the County have already done some visioning for the area on land use in the form of the Lakeland northwest sector plan.

Action: Upon roll call vote Commissioners Samuel Simmons, Mike Musick, Sara McCarley, Stephanie Madden, Bill Read, Mayor Bill Mutz voted aye. Ayes-six. Nays-zero. The motion carried unanimously.

Miscellaneous

Application to Construct a Dock at 1 Bonny Shores Drive

This was an application for the construction of a new dock at 1 Bonny Shores Drive, located within the Bonny Shores Mobile Home Park. Pursuant to the Natural Resource Protection Standards of the City's Land Development Code, Lake Bonny is classified as a protected lakeshore and is further designated a Parkway Lake. Because the total horizontal area of the proposed dock exceeds 500 square feet in size, is more than 50 feet over water, and is located on a Parkway Lake, a public hearing before the City Commission and Commission approval is required before a building permit can be issued.

The proposed dock totals 1,346 square feet in size and has a 5' x 90' gangway, with an 896 square foot (28' x 32') covered deck. The gangway includes safety railing and red reflectors every 10 feet on both sides. The applicant states that there will be no boat mooring at the dock and signage indicating this will be placed on the dock. The covered deck height is 15 feet above Lake Bonny's ordinary high-water line. A site plan and cross-section of the dock have been provided by the applicant.

Both the Lakes and Stormwater Division and the Community & Economic Development Department have reviewed the application and have no objections. Notice letters have been mailed to property owners within 250 feet of the proposed dock and no objections have been received.

Staff recommended that the City Commission approve the construction of a new dock at 1 Bonny Shores Drive in accordance with the plans and specifications set forth in the applicant's permit application to the City.

Palmer Davis presented this item to the Commission.

Chuck Barmby presented the details of the dock to be constructed. There were development standards in the Land Development Code (LDC) for structures on parkway lakes. This dock was based in unincorporated Polk County but the dock itself extends into Lake Bonny and therefore extends into the City of Lakeland and is subject to Lakeland's LDC. The proposed dock is 90ft long 5 ft wide. At the end is a covered structure that is 32 x 28 ft. The structure extends up to 15 feet above the highwater mark of Lake Bonny. There is a 50 foot wide access corridor to the structure that is moving through the FWC permitting process. There will be no boat mooring. The dock is internal to the mobile home park. Staff received inquiries but objections to the structure.

Motion: Commissioner Mike Musick moved to approve the recommendation. Commissioner Sara McCarley seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience.

The Commission discussed:

- This process exists because of a controversial dock constructed 10-12 years ago. After that, the LDC was amended to include a process for extraordinary dock requests. There is a review process through Zoning Board of Adjustment & Appeals for smaller docks.
- This dock could pose a safety issue with the dock because of the length and height, especially for night fishing. This will set a precedence for future docks. Commissioner Bill Read would not support this recommendation.
- This dock would serve an entire mobile home park.

Sheila Screstry represented the property owners. She has been working on this for a year and a half. She has obtained a permit from the State. She obtained permits from FWC to remove some of the vegetation.

Action: Mayor Bill Mutz called for the vote and the motion carried 5-1, with Commissioner Bill Read voting nay.

COMMUNITY REDEVELOPMENT AGENCY – None

CITY MANAGER

Recommendation re: Renewal of the City's Health Plan's Stop Loss Reinsurance Coverage with Voya

Voya is the City's current carrier for the City's Health Plan's Stop Loss Reinsurance Coverage. The current contract is due for renewal on December 31, 2023. The stop loss reinsurance provides reimbursement to the City on any single health claim that exceeds \$435,000 during a calendar year.

Below is a summary of claims versus the premiums paid, over the past three years, as well as year to date for the current 2023 period.

Calendar Year	Carrier	Number of Claims Exceeding Stop Loss	Annual Premium	Per Member Per Month	Stop Loss Reimbursement
2020	Voya	1	\$986,129	\$32.74	\$43,406
2021	Voya	4	\$949,427	\$32.74	\$848,244
2022	Voya	0	\$991,211	\$35.04	\$0.00
2023	Voya	1	\$1,060,320	\$37.60	*PTD\$0.00
2024	Voya	N/A	\$1,110,241	\$39.13	TBD

*The costs of claims have been posted through August 2023, and the City's Health Plan reflects nine claims that have surpassed 50% of the stop loss deductible. This is the required threshold (\$217,500) United Health Care notifies the carrier (Voya). Shown in the chart above, one claim has just recently exceeded the \$435,000 limit and continues to be on-going. We anticipate another two to three of those claims may exceed the stop loss limit before the end of the calendar year.

Gallagher Benefit Services, the City's employee health broker, solicited the stop loss reinsurance market with five other vendors. Their response was to wait for the September claims review and then provide a quote. Voya was willing to commit to a 4% increase as the incumbent without September's claims.

Voya has proposed a 4% increase to the current rate at \$39.10 per member per month rate, with an enrollment of approximately 2,366 employees/retirees on the plan, providing for an annual premium of \$1,110,241.

Staff recommended that the City Commission authorize the appropriate City Officials to renew the Stop Loss coverage with Voya, effective January 1, 2024, with a per member per month approximate total annual expense of \$1,110,241.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Bill Read moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

Commissioner Bill Read wanted to see better savings by looking forward. He wanted to see more people involved in that bid process for better rates.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Recommendation re: Award of Bid No. 2023-ITB-136 to Peachee Construction, Inc. for Interior Renovations of Lakeland Electric Meter Readers' New Offices at Lakeland Town Center

In anticipation of future City staff relocation at Lakeland Town Center 2nd floor space and 1st floor south space, on August 15, 2022, the City Commission approved the lease of 2,877 square feet of office space at Lakeland Town Center for Lakeland Electric Meter Readers as a permanent space for their 25 employees. On September 12, 2023, the City issued a request for bids for interior renovation of the leased office space located at 940 E. Parker Avenue

This project provides all labor, material, equipment, supervision, and administration to complete interior renovations including updating all fixtures, finishes and the ceiling of existing space, comprising approximately 2,856 square feet of the total leased space.

On October 3, 2023, the City's Purchasing Department received the following four bids:

1. Peachee Construction, Inc.,	Lakeland, FL	\$ 147,800
2. Waller Construction, Inc.,	Lakeland, FL	\$ 153,197
3. Strickland Construction, Inc.,	Lakeland, FL	\$ 175,355
4. Qualis General Contractors,	Tampa, FL	\$ 199,291

City staff, together with the City's architectural firm, The Lunz Group, reviewed the bids and schedule of values, provided a corresponding letter of recommendation, and confirmed the scope of work complies with project requirements. On November 7, 2023, a Notice of Intent to Award was issued to Peachee Construction, Inc.

Funding is provided in the FY 23 CFM1814 Town Center Remodel Project Fund – Project Number 981814.

Staff recommends the City Commission award Bid No. 2023-ITB-136 to Peachee Construction, Inc. for interior renovations of Lakeland Electric Meter Readers' New Offices at Lakeland Town Center and authorize the appropriate City officials to execute the contract in the amount of \$147,800, which is available in Lakeland Electric's Fiscal Year 2024 budget.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Mike Musick moved to approve the recommendation. Commissioner Samuel Simmons seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Verbal Reports:

- The City had tremendous events lately. We recently celebrated the Veterans Day Parade, the Margarita Ball, and the Lake Mirror Car Show. He received an email from the event promoter for the car show, Robert DeAngelo. He estimated they had more than 50,000 visitors who attended the weekend event. They had guests from as far away as Canada. Mr. DeAngelo said how amazing Lakeland's staff is. He said, "Your team sets the example for everyone else to aspire." He called out specific employees, Steve Platt and Steve Williams, calling them ambassadors of the City. He called out the Police Department, specifically Chad Mumbauer and Morgan Mumbauer. Next year will be the 25th Anniversary of the Lakeland Car Classic.
- RP Funding Center Director: Mr. Sherrouse introduced Cindy Collins, newly appointed director of the RP Funding Center. She has 25 years of related experience. For the last 5 years she worked for ASM Global Management. This is one of the largest management companies in the world. She was the general manager contracted to the Mountain Health Arena and Convention Center in West Virginia. Five years prior to that, she was a general manager for SNG Worldwide, which is one of the other largest management companies in the world. She was assigned as the general manager to the East Kentucky Expo Center. Before that she had 15 years as a director of the Paramount Arts Center in Kentucky. Today is her first day. He recognized Steven Collazo for filling in as interim. Staff has embraced the new business plan. The subsidy came in less than \$790,000 for FY23. That means the General Fund will receive back approximately \$905,000 that had been budgeted as the subsidy. The change in the business model seems to be working. The reputation of the RP Funding Center and the City of Lakeland has given us the ability to attract the talent of someone like Cindy Collins.
 - Ms. Collins is impressed with the City. She drove 14 hours for her interview and spent a few days looking around. There is something for everyone here. The historical districts, the architecture, the lakes, the urban feel downtown, the contemporary feel in Grasslands. It was like driving in different countries. The City is beautiful. She loved the clean city and current technology.

The Commission welcomed Cindy Collins to the City of Lakeland. They looked forward to seeing Cindy help RP Funding Center attract events that would be special for Lakeland.

CITY ATTORNEY

Ordinances (First Reading)

Proposed 23-044; Approving the Annexation of Lands within the Boundaries of the Lakeland Area Mass Transit District

AN ORDINANCE RELATING TO THE LAKELAND AREAMASS TRANSIT DISTRICT; MAKING FINDINGS; APPROVING THE INCLUSION OF CERTAIN LANDS LOCATED WITHIN THE CITY OF LAKELAND WITHIN THE BOUNDARIES OF THE LAKELAND AREA MASS TRANSIT DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

The foregoing is the title of an ordinance read for the first time by short title only. The Commission will hold the second reading and public hearing on December 4, 2023.

Miscellaneous Reports

Second Modification of Spring Training Facility Lease and Use Agreement with the Detroit Tigers for the Financing of New Dormitory Facility

This is the Second Modification of the Spring Training Facility Lease and Use Agreement with the Detroit Tigers, setting forth the terms and conditions for the financing of a new dormitory facility to be utilized by the Tigers. The new dormitory facility will replace the existing Fetzer Hall dormitory located southeast of Joker Marchant Stadium, as well as the nearby recreation hall and cafeteria, all of which the Tigers plan to demolish. The new facility will be an approximately \$33 million state-of-the-art building that will house the Tigers' dormitory, cafeteria, and recreation hall.

Under the Second Modification, the City will make a capital contribution of \$4,000,000 towards the construction of the new dorm. The City previously agreed to set aside this amount for the remodel and upgrade of Fetzer Hall when it renewed its Spring Training agreement with the Tigers in 2015. The Tigers will also make an initial capital contribution of \$4,000,000 towards the project. The City will issue bonds or utilize another borrowing mechanism in an amount not to exceed \$25,000,000 to finance the remaining costs of the construction. The Tigers will repay all debt incurred by the City in the form of additional rent payments, which will mirror the repayment schedule for the City's debt. The Tigers currently pay \$300,000 annually in rent. Any additional costs of the project will be borne by the Tigers.

The Tigers will have exclusive use of the new dormitory facility, subject to the City's right to use the facility during declared emergencies. The Tigers will have exclusive naming rights to the facility as well, subject to final City approval to ensure no conflicts with existing sponsors. The City will receive 25% of any naming rights revenue and the Tigers will receive the remaining 75%. The City will contribute its 25% share towards improvements to Spring Training facilities, and the Tigers will match such amount.

Significantly, the City and the Tigers agree to extend the lease term of their Spring Training agreement an additional seven (7) years. The new lease term will expire December 31, 2044.

Finally, CPI increases to the Management Services Fee the Tigers pay to the City will be capped at an annual average of 1.9%, or a maximum increase of 9.5% every five (5) years. The current Management Services Fee paid to the City is \$274,448.

Staff recommended that the City Commission approve the Second Modification of Spring Training Facility Lease and Use Agreement with the Detroit Tigers and authorize the appropriate City officials to execute the Second Modification.

Palmer Davis presented this item to the Commission.

The Commission discussed:

- What would happen if the Tigers relocated? Neither party can terminate this lease for convenience. It would take extreme circumstances.
- If the State of Florida imposed some type of moratorium against government funds supporting major league sports, it would be hard to do anything about it. However, bonds for capital improvements that have already been issued are binding legal obligations that cannot be negated by the State.

Motion: Commissioner Stephanie Madden moved to approve the recommendation. Commissioner Samuel Simmons seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Shawn Sherrouse stated the longstanding relationship between the City of Lakeland and the Tigers is phenomenal. The State estimated the Tiger's economic impact was more than \$55 Million per year. He recognized Dan Lanetta, Tigers Director of Minor League Operations. Our partnership extends all the way to Detroit.

FINANCE DIRECTOR

*** Appropriation and Increase in Estimated Revenue – Various Funds for FY 2023**

Throughout the fiscal year, the City receives various donations from private individuals that are designated for expenditure on specific projects or operating expenses, at the donor's request. These donations are not included in the Original Operating Budget of the City, because the dollar value cannot be anticipated.

The City also receives reimbursement for certain types of expenses - most notably the reimbursement for overtime duties performed by Lakeland Police Officers. These reimbursements and the associated expenses are not included in the original operating budget of the City, because they cannot be forecasted accurately.

The budgeting practice adopted by the City for these transactions is to present these donations and expenses reimbursements to the City Commission semi-annually for approval. It is requested that the City Commission authorize an increase in estimated revenue and matching appropriation to the various operating budgets of the City as required based on the listing of donations and expense reimbursements received for the six-month period April 1, 2023 through September 30, 2023. A complete list is included in the agenda packet.

Action: The Commission approved this item as part of the Consent

UTILITY

Ordinance – None

Resolutions

Resolution 5864; Proposed 23-070; Repealing Resolution 5049; Designating Certain Named Positions as Authorized Representatives of the City of Lakeland for the Purpose of Executing Short Term Natural Gas Transactions

A RESOLUTION RELATING TO LAKELAND ELECTRIC; REPEALING RESOLUTION 5049; DESIGNATING CERTAIN INDIVIDUALS AND CORPORATIONS AS AUTHORIZED REPRESENTATIVES OF THE CITY OF LAKELAND, FLORIDA FOR THE PURPOSE OF EXECUTING ONE OR MORE NORTH AMERICAN ENERGY STANDARDS BOARD FUEL CONTRACTS; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Sara McCarley moved to approve the resolution. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Samuel Simmons, Mike Musick, Sara McCarley, Stephanie Madden, Bill Read, and Mayor Bill Mutz voted aye. Ayes-six. Nays-zero. The motion carried unanimously.

Resolution 5865; Proposed 23-071; Repealing Resolution 5033; Designating Certain Named Positions as Authorized Representatives of the City of Lakeland for the Purpose of Participation in Florida Gas Utility

A RESOLUTION RELATING TO LAKELAND ELECTRIC; REPEALING RESOLUTION 5033; DESIGNATING CERTAIN NAMED POSITIONS AS AUTHORIZED REPRESENTATIVES OF THE CITY OF LAKELAND, FLORIDA

FOR THE PURPOSE OF PERFORMING ANY AND ALL ACTS REASONABLY REQUIRED IN CONNECTION WITH THE CITY OF LAKE LAND'S PARTICIPATION IN FLORIDA GAS UTILITY; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Bill Read moved to approve the resolution. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Bill Read, Stephanie Madden, Sara McCarley, Mike Musick, Samuel Simmons, and Mayor Bill Mutz voted aye. Ayes – six. Nays – zero. The motion carried unanimously.

Miscellaneous

Agreement with Osmose Utility Services, Inc. for Inspection and Treatment of Wood Utility Poles

This proposed Agreement with Osmose Utility Services, Inc. (Osmose) was for the inspection, supplemental treatment and reinforcement of wood power transmission and distribution poles.

In accordance with an agreement with the Florida Public Service Commission, through the Florida Municipal Electric Association, all wood transmission and distribution poles are to be inspected on an eight (8) year cycle.

This Agreement will cover the inspection of approximately 7,800 of Lakeland Electric's nearly 60,000 wood poles. Selected poles less than ten (10) years old will only be visually inspected and reported if the visual inspection warrants no further action, while all other poles will be inspected above and below ground.

In January 2017, the City Commission approved an Agreement with Osmose pursuant to a piggyback agreement with Gainesville Regional Utilities' (GRU) contract #2016-038 dated October 1, 2016. The City is seeking to utilize the same piggyback agreement with GRU, which Osmose and GRU agreed to amend to provide an extension of the term through September 30, 2024.

Accordingly, the City's Purchasing Department has approved Osmose to provide the necessary pole inspection services pursuant to the piggyback agreement with GRU. Upon Commission approval, Osmose will begin pole inspections, which are anticipated to be completed by September 30, 2024. Work by Osmose will be performed pursuant to the terms/conditions contained in GRU's contract and in accordance with Osmose's

proposal dated July 31, 2023. The total cost of services during the term of the Agreement is \$700,000, which is included in Lakeland Electric's FY24 budget.

Staff recommended that the City Commission approve this Agreement with Osmose and authorize the appropriate City officials to issue a purchase order for the services, as well as execute all corresponding documents on behalf of the City.

Ramona Sirianni presented this item to the Commission.

Motion: Commissioner Mike Musick moved to approve the recommendation. Commissioner Sara McCarley seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

Commissioner Stephanie Madden encouraged LE to consider undergrounding if poles need replacement to allow for additional sidewalks. Maybe neighborhoods could qualify for grant funds to underground.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Agreement with AVEVA, Inc. for Software Purchase to Replace Lakeland Electric's Energy Management Systems Historian Software

This proposed Agreement with AVEVA, Inc. (AVEVA) was for the purchase of AVEVA'S PI computer software to replace Lakeland Electric's Energy Management Systems eDNA Historian software. Lakeland Electric's existing Energy Management Supervisory Control and Data Acquisition (SCADA) Systems eDNA Historian software will no longer be supported in 2026 and therefore needs replacement.

This software provides a comprehensive overview of Lakeland Electric's business operations by storing and tracking trending historical energy data enabling users to analyze overall energy grid performance to make informed operational and maintenance decisions related to the utility. Lakeland Electric's Energy Management team is seeking to run both software systems simultaneously for a period of time to ensure data compatibility and to facilitate user training. In addition, the new software is needed in FY24 due to a major SCADA software upgrade and hardware replacement taking place over the next two (2) years.

The City's Purchasing Department has approved AVEVA, the designer and manufacturer of this specialized software, as a sole source supplier for this purchase. Upon City Commission approval, the City will issue a Purchase Order and implementation is projected to occur in January 2024. The purchase of this software will be governed by the terms and conditions set forth in AVEVA's Proposal, with an effective date of December 1, 2023, and continuing through November 30, 2026. The total cost of the three (3) year Agreement is \$325,710.00. By entering into a three (3) year

Agreement with AVEVA, the City will be able to save approximately \$33,480.00. The first year's cost of \$108,570.00 is included in Lakeland Electric's FY24 budget. The cost for the remaining two (2) year Agreement will be subject to budget approval by the City Commission in subsequent budget years.

Staff recommended that the City Commission approve this Agreement with AVEVA for the purchase of software to replace Lakeland Electric's Energy Management Systems SCADA eDNA Historian software and authorize the appropriate City officials to execute all corresponding documents on behalf of the City.

Ramona Sirianni presented this item to the Commission.

Motion: Commissioner Sara McCarley moved to approve the recommendation. Commissioner Stephanie Madden seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Enterprise Services Agreement with Kubra Data Transfer Ltd. For Services Provided to Lakeland Electric

This Enterprise Services Agreement with Kubra Data Transfer Ltd. (Kubra) was for various services provided to Lakeland Electric. In May 2014, the City Commission approved the existing Billing and Payment Agreement with Kubra which provides an integrated and cohesive solution for bill presentation, bill distribution and billing/payment services for Lakeland Electric. Specifically, Kubra's services include printing nearly 1.8 million utility bills and managing \$300 million in payments annually. Services pursuant to this Agreement also include management of Lakeland Electric's website, including its electronic billing options, as well as processing all electronic payments.

Kubra has provided Lakeland Electric with billing and payment solutions for its customers since 2005. Over the years several advances in technology, customer self-service options and adapting to customers' changing needs have occurred. Beyond the billing and payment agreements, there are additional agreements with Kubra that provide various electronic customer notifications and utility outage mapping. All current Agreements with Kubra are scheduled to expire between January 2024 and June 2024.

The purpose of this Enterprise Agreement with Kubra is to consolidate all existing services into one agreement and provide for future customer service development as technology and customer needs continue to grow. One such application is the mobile app that will provide customers with access to the same information contained on Lakeland Electric's current Web Portal.

In addition to consolidating all of Kubra's existing services in the proposed Enterprise Agreement and providing for future technology, there will also be a reduction in the cost of services. Under separate agreements, the current scope of work costs approximately \$679,000, plus postage estimated at \$450,000 per year. Pursuant to the Enterprise Agreement the total cost for services will be approximately \$585,000, in addition to postage estimated to be \$450,000 per year, which would result in an annual savings of \$94,000.

The City's Purchasing Department has approved Kubra as a sole source provider for these bundled services. Upon approval by the City Commission, the initial five (5) year term of this Agreement will commence on December 1, 2023. The Agreement contains automatic twelve (12) month renewals following the initial term unless the City provides written notification of termination at least 90 days prior to the end of the then current term. The total cost of the Agreement over the five (5) year term is \$2,925,000, in addition to postage. The first year's cost is \$585,000, plus postage, which is included in Lakeland Electric's FY24 Budget. The cost for the remaining term and any renewals shall be subject to City Commission budget approval in subsequent years.

Staff recommended that the City Commission approve this Enterprise Agreement with Kubra and authorize the appropriate City officials to execute all corresponding documents on behalf of the City.

Ramona Sirianni presented this item to the Commission.

Motion: Commissioner Bill Read moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed renewals and price increases.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

AUDIENCE

Doris Moore Bailey came forward:

1. She also recognized Steve Platt and Steve Williams who have been very good to work with on their events.
2. She asked about the Detroit Tigers deal. Shawn Sherrouse was referring to a report generated by the State that talked about the economic impact in local communities.
3. She supported the option to underground power lines.
4. She is here to support Juneteenth. She has stepped down as the President of the Lakeland Juneteenth Committee. She asked what the next step was to get the City to adopt Juneteenth as a paid holiday. She talked about their economic

impact from Juneteenth events. She asked how she could get action on the holiday.

5. Announced that the African American Historical Museum-Lakeland will work with Wreaths Across America and lay wreaths on December 16, 2023 starting at Noon at Roselawn, Tiger Flowers, and Lake View, and concluding with a ceremony at 1 p.m. at Oak Hill.

Palmer Davis explained that if the Commission wanted to adopt the holiday, they would instruct him to bring forward a resolution for their consideration.

The Commission discussed what the employees wanted, what other cities were doing, and how it would affect the taxpayers. The consensus was to discuss the matter further during an agenda study session.

MAYOR AND MEMBERS OF THE CITY COMMISSION

Commissioner Sara McCarley:

- Thanked City staff for their help with community classroom last week.
- Reminded the Commission that tomorrow at the County Commission meeting, the County Commission will discuss placing a referendum on the ballot for roads. The meeting starts at 9 a.m. at the County Commission building. It is a good time to have your voices heard.
- Happy Thanksgiving! She is grateful for the City team and fellow commissioners.

Mayor Bill Mutz reemphasized that it was imperative for folks to turn out and ask for the referendum on the sales tax for roads. Let the citizens vote. There is no other funding solution.

Commissioner Stephanie Madden confirmed there was a \$1.2 Billion shortfall on the roads that need to be improved today!

Commissioner Bill Read:

- Happy Thanksgiving!
- Excess overtime. Lakeland had \$650,000 in overtime paid for by outside parties for special events.
- The Commission needed to be aware of efforts to limit property tax.

CALL FOR ADJOURNMENT - 11:06 a.m.


H. William Mutz, Mayor




Kelly Koos, City Clerk