

LAKELAND CITY COMMISSION**Regular Session
May 19, 2025**

The Lakeland City Commission met in Regular Session in the City Commission Chambers. Mayor Bill Mutz and Commissioners Chad McLeod, Bill Read, Stephanie Madden, Sara Roberts McCarley, Mike Musick, and Guy LaLonde were present. City Manager Shawn Sherrouse, City Attorney Palmer Davis, Finance Director Mike Brossart, and City Clerk Kelly Koos were present.

CALL TO ORDER - 9:00 A.M.**PRESENTATIONS**

Lakeland Economic Development Council Update (Steve Scruggs, President LEDC)

Commissioner Sara Roberts McCarley arrived at 9:25 a.m.

Presentation to Mike Araldi - Mr. Araldi flew six swans to Lakeland from Chicago to strengthen the City's swan population.

PROCLAMATIONS

Community Action Month
Family Abduction Awareness Day

Project of the Year Award: Shawn Sherrouse recognized the Lakes & Stormwater Division for the American Public Works Association (APWA) Project of the Year Award for the Lake Bonney Stormwater Retrofit Project. The project was completed on time and \$26,000 under budget.

REQUESTS TO APPEAR FROM THE GENERAL PUBLIC – None**APPROVAL OF CONSENT AGENDA**

All items listed with an asterisk are considered routine by the City Commission and will be enacted by one motion following an opportunity for public comment. There will be no separate discussion of these items unless a City Commissioner or Citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. For items listed with an asterisk under the Community Redevelopment Agency portion of the agenda, the City Commission shall be deemed to be acting in its capacity as the Community Redevelopment Agency of the City of Lakeland when approving the consent agenda.

Motion: Commissioner Sara Roberts McCarley moved to approve the Consent Agenda. Commissioner Stephanie Madden seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

APPROVAL OF MINUTES (with any amendments)

*City Commission Minutes – May 2-5, 2025

*Utility Committee Minutes – May 5, 2025

Action: The Commission approved these minutes as part of the Consent Agenda.

REPORTS AND RELATED ITEMS

Real Estate & Transportation Committee 05/16/25

1. Land Lease Agreement with Arcade Aviation, LLC

Commissioner Mike Musick presented this item to the Commission.

Motion: Commissioner Bill Read moved to approve the recommendation. Commissioner Chad McLeod seconded.

Will Obeid and Jonathan Mazarella came forward to discuss their project. These large Maintenance, Repair, and Overhaul (MRO) operators are looking for locations for expansion. Lakeland is an ideal fit for this MRO, especially with the technical training schools that exist in Polk County. There is a lot of technical talent commuting out of Lakeland for this type of work.

Airport Director Kris Hallstrand gave a presentation, a copy of which is on file in the agenda packet.

Mayor Bill Mutz asked for comments from the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

2. Purchase Agreement for Property Located at 701 & 707 N. Kentucky Avenue

Commissioner Mike Musick presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Guy LaLonde seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

PUBLIC HEARINGS

Ordinances (Second Reading)

Proposed 25-010; Amending Article II of Division II of the Charter of the City of Lakeland, Florida to Redesignate the Position of Retirement Services Director to Retirement Services Manager (1st Rdg. 05-05-25)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAKE LAND, FLORIDA RELATING TO THE CITY OF LAKE LAND EMPLOYEE PENSION PLAN; AMENDING ARTICLE II OF DIVISION II OF THE CHARTER OF THE CITY OF LAKE LAND, FLORIDA TO REDESIGNATE THE POSITION OF RETIREMENT SERVICES DIRECTOR TO THAT OF A RETIREMENT SERVICES MANAGER; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES OR RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title. Staff requested to continue second reading of the ordinance to June 2, 2025, to facilitate additional discussion with the General Employees' Pension Board.

Motion: Commissioner Sara Roberts McCarley moved to continue the public hearing to June 2, 2025. Commissioner Chad McLeod seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience. The Commission discussed the need to hold the second reading even if the issue is resolved before June 2, 2025.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Resolutions

Resolution 5993; Proposed 25-032; Adopting the City of Lakeland Wastewater System Facilities Plan Update and State Revolving Fund Capital Financing Plan

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKELAND, FLORIDA RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION STATE REVOLVING FUND LOAN PROGRAM; ADOPTING THE CITY OF LAKELAND WASTEWATER SYSTEM FACILITIES PLAN UPDATE DATED APRIL 2025; ADOPTING THE CITY OF LAKELAND STATE REVOLVING FUND CAPITAL FINANCING PLAN; AUTHORIZING SUBMISSION OF THE PLANS TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION; DESIGNATING THE CITY OF LAKELAND'S AUTHORIZED REPRESENTATIVE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Sara Roberts McCarley moved to approve the resolution. Commissioner Stephanie Madden seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

Water Utilities Assistant Director Robbie Kniss was present along with the consultant to make a presentation. This resolution is necessary to apply for a State Revolving Fund loan from the state for the Western Trunk project. Staff requested a resolution in 2023 but refined the final route and needed a new resolution. They have issued the first purchase order.

Mark Brewer with Angie Brewer and Associates stated this was the required public hearing for the state revolving loan program. Mr. Brewer presented the required information for the program. \$14,000,000 of American Rescue Plan Act (ARPA) funds have been dedicated to this project. Mr. Brewer requested the Mayor ask for public comments and then approve the resolution.

The Commission discussed:

- The final price will be between \$60,000,000-\$70,000,000. There were other costs besides the construction. The City will only repay what they withdraw.
- It is important to appreciate how well this project is being handled.
- The public may not understand the herculean task this project is. This is something the public does not think about until it does not work.

Action: Upon roll call vote Commissioners Guy LaLonde, Mike Musick, Sara Roberts McCarley, Stephanie Madden, Bill Read, Chad McLeod, and Mayor Bill Mutz voted aye. Ayes-seven. Nays-zero. The motion carried unanimously.

Resolution 5994; Proposed 25-033; Authorizing the Execution of a Grant Agreement with the Florida Department of Transportation for Financial Project No. 456644-1-94-01 to Provide Funding for Airport Business Plan at Lakeland Linder International Airport.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE LAND, FLORIDA AUTHORIZING EXECUTION OF A GRANT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PROVIDE FUNDING FOR AN AIRPORT BUSINESS PLAN FOR LAKE LAND LINDER INTERNATIONAL AIRPORT; ADOPTING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Bill Read moved to approve the resolution. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Upon roll call vote Commissioners Chad McLeod, Bill Read, Stephanie Madden, Sara Roberts McCarley, Mike Musick, Guy LaLonde, and Mayor Bill Mutz voted aye. Ayes – seven. Nays – zero. The motion carried unanimously.

Resolution 5995; Proposed 25-034; Railroad Reimbursement Agreement with Florida Department of Transportation and CSX for New York Avenue Pedestrian Bridge Overpass

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE LAND, FLORIDA AUTHORIZING EXECUTION OF A RAILROAD REIMBURSEMENT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION AND CSX TRANSPORTATION, INC. FOR A PEDESTRIAN BRIDGE OVERPASS ON NEW YORK AVENUE BETWEEN MAIN STREET AND LAKE WIRE DRIVE; ADOPTING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Palmer Davis read the title.

Motion: Commissioner Chad McLeod moved to approve the resolution. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience.

Commissioner Stephanie Madden explained she was voting no today only because she wished that they were nimbler in dealing with FDOT partners. There are other more pressing needs.

Commissioner Chad McLeod asked Commissioner Stephanie Madden to elaborate and asked Mr. Barmby about the long-time planning required.

Urban Planning & Transportation Manager Chuck Barmby gave an update. This project goes back to 2009. That study was conducted because of the realignment of freight traffic. That realignment caused concern about pedestrian and bike traffic downtown who could not cross the tracks when trains were stopped. In 2015 the Commission requested by resolution the FDOT move forward with this project. At the end of 2021 the Commission approved a resolution for the crossing in addition to looking at connection to Bonnet Springs Park (BSP). FDOT has completed the design for the path displayed in the presentation. The City is beginning to see residential development to the north of Lake Wire. Also, the development of the Lakeland Intermodal Center. FDOT asked the City to move forward with this agreement between FDOT, the City of Lakeland and CSX. When completed the City will retain ownership and maintenance of the crossing. The City continues to negotiate with CSX to improve access to Bonnet Springs Park. This funding is through the Florida Rail Enterprise and will link into the cycle track.

Commissioner Sara Roberts McCarley appreciated Commissioner Stephanie Madden's comments. It is difficult to understand the processes of FDOT and grantmaking. From a public standpoint, having that money from FDOT to do something like this is important because it will ultimately connect different pathways and trails. She wanted to maintain the relationship with FDOT. Projects like this will bring connectivity later. She thought the connection could have a positive impact but not immediately.

Commissioner Guy LaLonde thought this was a wonderful project that was 15 years in the making. It is a slow-moving ship. He encouraged his colleagues to attend Transportation Planning Organization (TPO) meetings and insist on connection to Bonnet Springs Park. He acknowledged Tom Phillips of Lakeland Area Mass Transit District (LAMTD) efforts to create a bus circulator from Coleman-Bush to Bonnet Springs Park.

Commissioner Mike Musick asked about the City's commitment to the project. Chuck Barmby explained the City has committed \$85,000 to this project. Lakeland Electric will have to relocate some infrastructure. Transportation is donating \$5,000. In June, the TPO will be adopting the next 5-year funding projects.

Commissioner Mike Musick: If we had the option we would probably all reallocate these funds but that is not the case.

Commissioner Stephanie Madden asked if in the 5-year plan, the additional safety crossings on Lakeland Hills Blvd and the signal at Lake Crago was included?

Chuck Barmby said that is part of the funding request to the Suntrail Commission. The request included crossing from Victoria Manner to Lake Crago Park. It is slated for 2030 or 2031.

Commissioner Stephanie Madden asked if we take advantage of this crossing, will it preclude our opportunity to cross at Bonnet Springs Park?

This would not create a reason for FDOT or CSX to say no on another crossing.

Commissioner Stephanie Madden explained why she was voting no. She thought FDOT should work closely with the City to make changes. She wanted FDOT and CSX to listen to the City more as they developed parks and amenities. She did not intend to undermine staff's efforts. As we develop, we cannot predict how things will develop. New development should shift dollars. Lake Crago and BSP are beautiful facilities and we need a safe way to get citizen access.

Mayor Bill Mutz: If the City knew about BSP in 2009 they might have planned differently. This does not exclude future projects. It considers the growth on the north side of Lake Wire. Finishing what we started is important. It will be a connection on the way to BSP.

Chuck Barmby: FDOT continues to be a great partner in terms of transportation projects throughout the City.

Commissioner Chad McLeod thought this was a great discussion. Some of these items are very complicated. Shutting this down would not put other projects in a stronger position.

Commissioner Mike Musick agreed with Commissioner Stephanie Madden but if he went back in time and someone told him Crago or BSP would be built without connection, he would still build those parks. We now need to fight for better access.

Mayor Bill Mutz asked for public comment.

Virginia Robinson of the Save Our Children Campaign thanked Commissioner Stephanie Madden for her comments.

Action: Upon roll call vote Commissioners Guy LaLonde, Mike Musick, Sara Roberts McCarley, Bill Read, Chad McLeod, and Mayor Bill Mutz voted aye. Commissioner Stephanie Madden voted nay. Ayes-six. Nays-one. The motion carried.

COMMUNITY REDEVELOPMENT AGENCY

***Award of 2025-RFP-017 to Vanasse Hangen Brustlin, Inc. and Authorization to Negotiate Professional Services Agreement for the Downtown Redevelopment Plan Update**

CRA staff, through the Purchasing Division, issued Request for Proposals (RFP) 2025-RFP-017, seeking qualified and experienced firms to provide professional services related to the modification of the Lakeland CRA Downtown District Redevelopment Plan. The scope of work for this RFP includes an in-depth analysis of existing conditions, performance measures, and a potential 10-year extension of the Downtown CRA's current sunset date, as well as an update of the Plan's goals and objectives.

A selection committee comprised of CRA staff, Community & Economic Development staff, and a CRA Advisory Board member evaluated the six firms that responded to the RFP. The overall criteria upon which the firms were evaluated included:

- Experience and Expertise: similarity of projects, the quality of those projects, and their relevance to success with respect to this RFP.
- Key Project Personnel: qualifications and relevant experience, including subconsultants.
- Project Delivery and Approach: team organization, understanding of the scope of work, project management and communication plan, ability to meet budget and provide services in a timely manner.
- Fee Proposals: fee to complete the services requested in the RFP.

Six proposals were received in response to the RFP. The following is a summary of the firms, pricing and the selection committee's final scores:

Company Name	Location	Price	RFP Score
Vanasse Hangen Brustlin Inc. (VHB)	Orlando	\$175,000	457
MHCP COLAB	Miami	\$150,000	413
GAI Consultants	Orlando	\$175,000	406
Redevelopment Management Associates	Pompano Beach	\$195,000	385
Civic Consulting Group LLC	West Palm Beach	\$170,970	377
Ouro Group LLC	Miami	\$170,000	336

The CRA Advisory Board reviewed the selection committee's recommendations at their regular meeting on May 1, 2025 and recommended an award of the Downtown Redevelopment Plan Update to Vanasse Hangen Brustlin, Inc. A Notice of Intent to Award was issued on April 15, 2025 and no protests were received.

Staff recommended that the City Commission, acting as the Lakeland Community Redevelopment Agency, award 2025-RFP-017 to Vanasse Hangen Brustlin, Inc. and authorize the appropriate CRA officials to negotiate and enter into a professional services agreement for the Downtown Redevelopment Plan Update for the scope of work provided in the RFP at a price not to exceed \$175,000.

Action: The Commission, acting as the Community Redevelopment Agency, approved this item as part of the Consent Agenda.

CITY MANAGER

Purchase Order to Environmental Products Group for two Vacuum Trucks and Appropriation in the 2025 Capital Improvement and Revenue Bond Fund

Staff requested approval for the replacement of two vacuum trucks assigned to Public Works Lakes & Stormwater. These vehicles have been leased in the past but due to the current financial climate, it is more economically feasible to purchase rather than lease.

Environmental Products Group is the statewide vendor for vacuum trucks, and the City's Purchasing Division has approved Fleet to piggy-back onto the Sourcewell RFP #101221- CCR. Total cost for both trucks is \$1,407,116.

Staff recommended the City Commission approve the purchase of two vacuum trucks from Environmental Products Group in the amount of \$1,407,116. Staff also recommended an appropriation of \$1,407,116 in the 2025 CAP Bond Fund to be financed from the proceeds of the 2025 pending Capital Improvement and Revenue Bonds.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Bill Read moved to approve the recommendations. Commissioner Chad McLeod seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

The Commission discussed leasing versus buying. The City compares lease versus buy every time. The City can get warranty work and maintenance at the same cost either way. We can buy cheaper than lease.

Shawn Sherrouse explained there are other departments that have these trucks that the City maintains.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Task Authorization 11 with Register Construction & Engineering, Inc., to Design, Permit and Construct the Exclusive Use Premises outlined in the Airline Facilities Construction and Lease Agreement with Avelo Airlines at Lakeland Linder International Airport

Staff seeks approval of a Task Authorization with Register Construction & Engineering, Inc. (Register) under the terms and conditions of the City's Continuing Contract for Construction Trade Professionals entered on December 16, 2024, in accordance with Request for Qualifications 2024-RFQ-289.

This Task Authorization authorizes Register to design, permit and construct a Maintenance Storage Facility, Maintenance Office, Operations Office and ancillary facilities for the exclusive use of Avelo Airlines. This project was planned and included in the Facilities Construction and Lease Agreement approved on December 18, 2023, with Avelo Airlines at Lakeland Linder International Airport. These facilities are located on the site plan and explained in more detail below and on the Scope of Services attached to the Task Authorization.

Task Authorization for Avelo Airline's Exclusive Use Premises

- Procurement and installation of a 3,498 sq ft. Pre-Engineered Metal Building (PEMB) maintenance facility with a ground service equipment ramp area. The PEMB maintenance facility will house various aircraft parts and equipment necessary to perform maintenance on air carrier aircraft.
- Installation of two prefabricated modular office buildings (PMOB). One 1,440 sq ft. PMOB will be utilized as an airline operations office. The second PMOB will be utilized as an airline maintenance office and is 772 sq ft in size.
- Construction of an employee parking lot (temporary asphalt millings) with 50 spots to be utilized by all staff working at the airport.
- 325 linear feet of airport security fence will be relocated to accommodate the new facilities included in the project as well as future development.

The total cost of this Task Authorization is \$1,565,002. Funding for this project is included in the City of Lakeland, Florida Revenue Note, Series 2024 (AMT) that was approved by City Commission on September 3, 2024.

Staff recommended the City Commission approve this Task Authorization with Register Construction & Engineering, Inc. in the amount of \$1,565,002 to design, permit and construct the Exclusive Use Premises for the use of Avelo Airlines at Lakeland Linder International Airport and authorize appropriate City officials to execute all corresponding documents on behalf of the City.

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Stephanie Madden moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience.

Airport Director Kris Hallstrand addressed the buildings. These will be temporary facilities built on the west side of the terminal. Construction on the new terminal complex will be to the east. These will be temporary structures for temporary use and had no impact on the airport master plan.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

***Purchase Order to IBM for Annual Renewal of Maximo Application Subscription and Support**

The City of Lakeland received a renewal proposal for IBM's Maximo Application Suite Subscription and Support. This will provide the City with a subscription to download product enhancements and fixes as well as on-premises vendor support.

IBM MAXIMO is the Enterprise System utilized by City departments such as Lakeland Electric, Water and Wastewater and Central Stores to provide asset lifecycle and maintenance management. It is used to maximize the value of critical business assets over their lifecycles with workflows by ensuring best practices that yield benefits for all asset types.

The City's Purchasing Division has approved the renewal as a piggyback to FL State NASPO contract #: 43210000-23-NASPO-ACS.

Staff recommended the City Commission authorize the issuance of a Purchase Order to IBM in the amount of \$564,504.00 for the procurement of 12 months of Maximo Application Suite Subscription and Support and authorize the appropriate City officials to execute the appropriate documents.

Action: The Commission approved this item as part of the Consent Agenda.

Purchase Order to RCM Utilities for Pump Station Rehabilitation Services

This proposal with RCM Utilities was for Pump Station Rehabilitation Services for the Carillon Lakes Pump Station (L3425). This scope of work has been identified by the

Wastewater Collection Division to upgrade this station for future growth. The rehabilitation will include removal of the existing piping and valves, replacing the pump bases and fittings, replacing the ductile iron pipe inside the wet well with stainless steel pipe, replacing the below ground valve tree with an above ground valve tree with an emergency pump out port, and replacing the existing electrical panel.

The proposal will be used through an existing continuing contract established with the City of Zephyrhills. The City's Purchasing Division has approved the use of this vendor via piggyback. The proposal to perform this work is \$172,380.44 and is included in the Water Utilities FY 2025 budget. This work is expected to be completed before September 30, 2025.

Staff recommended the City Commission approve a purchase order with RCM Utilities for the FY 2025 Carillon Lakes Rehab Project in the amount of \$172,380.44

Shawn Sherrouse presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Sara Roberts McCarley seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

City's Bond Rating:

Shawn Sherrouse announced the City's improved bond rating and recognized Finance Director Mike Brossart, Assistant Finance Director Deidra Joseph, and City Treasurer Jeff Stearns for this accomplishment.

Fitch Ratings - New York - May 6, 2025: Fitch Ratings has assigned a 'AA+' rating to the following city of Lakeland, FL revenue bonds:

- \$64,410,000 series 2025A (Non-AMT) capital improvement revenue bonds
- \$19,095,000 series 2025B (AMT) capital improvement revenue bonds
- \$25,150,000 series 2025C (Taxable) capital improvement revenue refunding bonds

Fitch has also upgraded the City's Issuer Default Rating (IDR) and outstanding Fitch-rated capital improvement revenue bonds to 'AA+' from 'AA'.

CITY ATTORNEY

Ordinances (First Reading)

Proposed 25-011; Amending Chapter 98 of the City Code to Create Article IV - "School Zone Speed Safety Enforcement"

AN ORDINANCE OF THE CITY OF LAKELAND, FLORIDA, AMENDING CHAPTER 98 "TRAFFIC AND VEHICLES" OF THE CITY CODE BY CREATING ARTICLE IV ENTITLED "SCHOOL ZONE SPEED SAFETY ENFORCEMENT"; AUTHORIZING THE PLACEMENT, INSTALLATION AND OPERATION OF SPEED DETECTION SYSTEMS ON SPECIFIED ROADWAYS WITHIN THE JURISDICTION OF THE CITY OF LAKELAND MAINTAINED AS SCHOOL ZONES THAT CONSTITUTE A HEIGHTENED SAFETY RISK; ESTABLISHING TRAFFIC ENFORCEMENT AND ADMINISTRATIVE PROCEDURES WHEN SPEED DETECTION SYSTEMS ARE UTILIZED FOR SCHOOL ZONE SPEED LIMIT VIOLATIONS; PROVIDING FOR HEARING PROCEDURES AND APPEALS; ESTABLISHING DEFENSES, PENALTIES AND ADMINISTRATIVE COSTS; SETTING FORTH PROVISIONS RELATED TO THE COLLECTION OF EVIDENCE, PUBLIC RECORDS, RETENTION REQUIREMENTS, AND REMITTANCE OF FINES PURSUANT TO STATE STATUTE; MAKING FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

The foregoing is the title of an ordinance read for the first time by short title only. The Commission will hold the second reading and public hearing on June 2, 2025.

Miscellaneous***Agreement with Hughes Aerospace Corporation for Instrument Flight Procedures and Navigation Maintenance Services**

This is a proposed Agreement with Hughes Aerospace Corporation (Hughes) to provide Instrument Flight Procedures and Navigation Maintenance Services at Lakeland Linder International Airport (Airport). On December 20, 2021, the City entered into an agreement with Hughes to develop a new GPS Instrument Flight Procedure (IFP) for noise abatement for Runway 28, in addition to noise abatement departure procedures for Runway 10. That agreement with Hughes led to the publication of two new IFP's and two new departure procedures for noise abatement, which were available for aircraft use on February 20, 2025.

Now that these IFP's are published and in use by aircraft, they must be maintained in accordance with Federal Aviation Administration (FAA) requirements. The City's Purchasing Department has approved Hughes as a sole source vendor based on Hughes initial development of the Airport's flight procedures to maintain operational

consistency, as well as Hughes being the largest certified and only full-service non-FAA service provider in the United States.

The proposed Agreement with Hughes will maintain these procedures through the following four elements:

- Daily Obstruction Evaluation/Airport Airspace Analysis obstacle notification, assessments, and determinations
- Daily Flight Data Center Notice to Air Missions Service
- 540 day airborne and/or ground obstacle validations
- 24-month IFP review, deconstruction and conformity to ensure the IFP meets current criteria and standards as required by FAA regulations

Upon approval by the City Commission, the Agreement shall have an effective date of May 19, 2025, and continue for an initial term of five years. The Agreement may be extended for two additional, one year periods upon mutual written agreement of the parties. The total cost of the services pursuant to the Agreement is \$148,850, which includes maintenance of the IFP procedures for the initial five year term. Either party may terminate the Agreement for any reason at any time during the contract period.

Staff recommended that the City Commission approve the Agreement with Hughes for IFP and Navigation Maintenance Services and authorize the appropriate City officials to execute all corresponding documents related to the Agreement with Hughes.

Action: The Commission approved this item as part of the Consent Agenda.

Guaranteed Maximum Price Amendment to Construction Manager at Risk Agreement with Rodda Construction, Inc. for Demolition and Sitework for the New Player Development Academy at Joker Marchant Stadium

On March 3, 2025, the City Commission approved a Construction Manager at Risk Agreement with Rodda Construction, Inc. for the construction of a New Player Development Academy at Joker Marchant Stadium. The New Player Development Academy will include a new four-story building with 76 player dorm rooms, a recreation room, administrative offices, lobby, 200-seat dining room, commercial kitchen, commercial laundry area, multipurpose rooms, and site improvements including a new 150-space surface parking area.

To advance the project, Rodda is providing an initial Guaranteed Maximum Price (GMP) for sitework, and demolition activities associated with the project, such as mobilization, demolition of an existing media building, one hangar, and a two-story dormitory building. Additionally, all existing utilities will be disconnected and site work preparation, erosion control, import of earthwork, subgrade, base and asphalt stabilization, temporary

fencing, temporary drainage, and retaining wall with corresponding stone backfill are being included.

Under the Guaranteed Maximum Price Amendment to the Construction Manager at Risk Agreement with Rodda, Rodda's guaranteed maximum price for the demolition and sitework associated with the project is established in the amount of \$2,502,612.00. This item is budgeted in the FY 2025 Public Improvement Fund Capital Improvement Plan. An additional GMP Amendment will be brought to the City Commission for approval prior to commencement of building construction.

Staff recommended that the City Commission approve the Guaranteed Maximum Price Amendment to Construction Manager at Risk Agreement with Rodda Construction, Inc. for Demolition and Sitework for the New Player Development Academy at Joker Marchant Stadium and authorize the appropriate City officials to execute the Amendment on behalf of the City.

Motion: Commissioner Bill Read moved to approve the recommendation. Commissioner Chad McLeod seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience. The Commission requested an update from Parks, Recreation and Cultural Arts Director Bob Donahay.

Mr. Donahay explained this is a huge commitment for the Tigers. This solidifies a year-round presence and the Tigers will hire year-round employees to work here in Lakeland. There is already a year-round rehab center here in Lakeland. Lakeland will be the second team in Florida to have these types of facilities. The director with the Tigers is here today too. Mr. Donahay invited the Commission to tour the facilities.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

FINANCE DIRECTOR

UTILITY

Ordinances – None

Resolutions – None

Miscellaneous

Purchase of an Extended Range Current Transformer Testing System from The Eastern Specialty Company

This was a proposed purchase of an Extended Range Current Transformer Testing System for Lakeland Electric from The Eastern Specialty Company (TESCO). This Current Transformer Testing System will help prevent significant billing discrepancies from compounding over time which can be caused by an inaccurate Current Transformer. As such, an accurate Current Transformer Testing System will ensure the integrity and accuracy of Lakeland Electric's Current Transformer installations. The specialized Current Transformer Testing System supplied by TESCO will verify the accuracy of Lakeland Electric's Current Transformers prior to installation in the field. The anticipated useful life of this equipment is nearly 40 years, as Lakeland Electric's previous unit was purchased in 1989. The City's Purchasing Department has approved TESCO as a sole source vendor for this specialized equipment.

Pursuant to the Agreement, TESCO will provide the equipment, which includes a one year warranty from date of delivery, calibration and training. Upon approval by the City Commission, the City will issue a purchase order for the equipment which is anticipated to be delivered in August 2025. The Agreement will be governed by the terms and conditions set forth in the City's purchase order, as well as TESCO's proposal dated May 8, 2025. The total cost of the equipment is \$319,029 and is included in Lakeland Electric's FY25 budget.

Staff recommended that the City Commission approve this purchase with TESCO for a Current Transformer Testing System and authorize the appropriate City officials to issue a purchase order and execute all corresponding documents related to the purchase.

Palmer Davis presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Change Order to Master Service Agreement with RCC Global, LLC to Implement Oracle Meter Solution Cloud Service

This proposed Change Order to the Master Services Agreement with RCC Global, LLC (RCC) was to implement Oracle Utilities Meter Solution Cloud Service (MSCS). On September 16, 2024, the City Commission approved RCC to perform development, implementation and training to transition Lakeland Electric's Meter Data Management platform to the MSCS Platform for a total cost of \$1,049,993.00. RCC, together with City staff, developed the Scope of Work from the original Request for Proposal (RFP) which

was contingent on work from multiple parties including RCC, LE Smart Grid, Water Smart Grid and the City's Department of Information Technology.

During the project, resource constraints, coupled with unexpected development challenges, caused the project to move from its planned go-live date of May 31, 2025 to July 5, 2025. As these challenges were the responsibility of the City in accordance with the Agreement, RCC has revised its schedule and provided pricing to support the extended schedule. All services will be performed pursuant to the terms and conditions set forth in the City's RFP, the Master Services Agreement, Statement of Work and RCC's Change Request dated April 18, 2025. The total cost of the change to support the extended schedule is \$207,325.00, which is included in Lakeland Electric's FY25 budget.

Staff recommended that the City Commission approve this Change Order with RCC to implement the MSCS and authorize the appropriate City officials to execute all corresponding documents related to the Change Request

Palmer Davis presented this item to the Commission.

Motion: Commissioner Sara Roberts McCarley moved to approve the recommendation. Commissioner Mike Musick seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments from the audience. The Commission discussed:

- The physical location of the datacenter. Mike Dammer will ask about the location.
- The reason for the overrun. The City has old integrations and those had to be re-engineered. They ran into performance issues and had to make fixes.
- They have added more staff to the project.
- Oracle moved the go-live date two weeks out at no additional costs.
- This increase is LE's lesson learned on how this development is going.

Action: Mayor Bill Mutz called for the vote and the motion carried unanimously.

Change Order with AVP Valve, Inc. for Annual Valve Repair Services

This was a proposed Change Order with AVP Valve, Inc. (AVP) for annual control and safety valve repair services for the McIntosh and Larson Power Plants. In November 2024, the City Commission approved an Agreement with AVP for annual control and safety valve repair services for the McIntosh and Larson Power Plants for a total of \$2,500,000.00 over a five year period for valves which require regular maintenance or replacement during scheduled outages, as well as emergency maintenance when necessary.

The City issued an initial blanket Purchase Order to AVP in November 2024 for \$500,000.00, which was the estimated amount necessary to cover the anticipated needs for FY25. However, between the current scheduled shutdown of Unit 5 and preparing for the scheduled FY25 shutdown of Unit 8, Lakeland Electric's Energy Production has determined it will require funding beyond the initial \$500,000.00 for FY25. Despite the increase needed in FY25, projections for the coming years are such that Lakeland Electric's staff does not anticipate exceeding the previously approved \$2,500,000.00 over the five year contract period. As such, Lakeland Electric staff is now seeking approval to issue a Change Order to the initial blanket Purchase Order issued in the amount of \$300,000, which is included in Lakeland Electric's FY25 budget.

Staff recommended that the City Commission approve this Change Order with AVP for FY25 for annual control and safety valve repair services for the McIntosh and Larson Power Plants and authorize the appropriate City officials to execute all corresponding documents related to the Change Order

Palmer Davis presented this item to the Commission.

Motion: Commissioner Chad McLeod moved to approve the recommendation. Commissioner Sara Roberts McCarley seconded.

Mayor Bill Mutz asked for comments from the Commission and the audience. There were no comments.

Action: Mayor Bill Mutz called for the voter and the motion carried unanimously.

***Encroachment Agreement with Florida Gas Transmission Company, LLC for Underground Primary Service to 4306 Ivy Fern Drive**

This was an Encroachment Agreement with Florida Gas Transmission Company, LLC (FGT) for underground primary service to 4306 Ivy Fern Drive. The subject property has recently been platted for a residential subdivision. To provide electric service to the subdivision, a 7200-volt primary electric service line has been installed underneath an existing 16-inch gas pipeline maintained by FGT within a FGT easement. Lakeland Electric's service line is located approximately twelve feet beneath FGT's gas line and crosses the gas line at a ninety-degree (90°) angle, minimizing any potential for conflict.

The Encroachment Agreement authorizes Lakeland Electric's service line to be located within the FGT easement at no cost. The Agreement requires the presence of FGT personnel any time Lakeland Electric performs maintenance on its line within the easement and requires the City to indemnify FGT against any damages resulting from Lakeland Electric's actions. Lakeland Electric's service line was installed underneath

FGT's gas line by horizontal directional boring and any maintenance or repairs would utilize the same methodology, again minimizing any potential for a conflict.

Staff recommended that the City Commission approve the Encroachment Agreement with Florida Gas Transmission Company, LLC and authorize the appropriate City officials to execute the Agreement on behalf of the City.

Action: The Commission approved this item as part of the Consent Agenda.

Commissioner Sara Roberts McCarley left the meeting at 11:04 a.m.

AUDIENCE

Terry Coney invited the Commission and staff to the 5th Annual Memorial Day Ceremony in Veterans Park. Retired Police Chief Ruben Garcia will offer closing remarks.

Lorenzo Robinson of Paul A Diggs Neighborhood appreciated the crossing at Bryant Stadium. He asked that the police return to monitor crossing between the parking and the stadium.

MAYOR AND MEMBERS OF THE CITY COMMISSION

Commissioner Chad McLeod brought up the issue of the updates to the City Manager and City Attorney contracts. He has asked the City Manager and City Attorney for any updates they would like to see. The Committee will convene after that.

Commissioner Stephanie Madden:

- Encouraged everyone to go and see the algae harvester at BSP.
- She will be attending Harrison and Lakeland's graduations today. Congratulations to all the graduates.

Commissioner Guy LaLonde asked about the process for the reviews this year. Will they start earlier?

Commissioner Chad McLeod explained the Committee would like to do them in the Fall with the rest of the employees. They will work on that timeline.

CALL FOR ADJOURNMENT - 11:11 a.m.